Health and Safety in general practice

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About MPS Educational Services

- MPS is committed to helping prevent avoidable harm to patients through education:
  - Risk management workshops
  - Communication skills training
  - Risk assessments
  - Web-based learning
  - Publications and factsheets
  - Conferences and presentations

- Further information visit: www.mps.org.uk
Learning outcomes

At the end of this workshop you will be:

- aware of how Health and Safety legislation affects your practice
- aware of requirements relating to Health and Safety for registration with CQC
- MPS experience of Health and Safety risks in general practice
- able to identify Health and Safety risks within your practice
- able to undertake a risk assessment of Health and Safety
Overview of today’s workshop

1. Health and safety quiz
2. Guidelines and regulations regarding health and safety
3. MPS experience
You are invited to take part in a Health and Safety quiz

On the handout consider your answer for each question

Be prepared to feedback to the main group
Overview of today’s workshop

1. Health and safety quiz
2. Guidelines and regulations regarding health and safety
3. MPS experience
The Regulations
Health and Safety at Work Act 1974

The Six Pack

- Management of health and safety at work
- Display screen equipment
- Manual handling operations
- Personal protective equipment
- Provision and use of work equipment
- Workplace health, safety and welfare
- Other regulations
Management of Health and Safety at Work regulations

Draw up a Health and Safety practice policy which should include the following;

- Specified health and safety roles and responsibilities within the practice
- An identified health and safety lead for the practice
- Staff training
- Health and Safety risk assessment
- Risk register
- Accident reporting system
Display Screen Equipment

- Assessment of workstations should include:
  - Display screen equipment, keyboard and software
  - Telephone
  - Printer
  - Document holder
  - Chair and desk
  - Work surface
- Breaks and changes in activity
- Eye and eyesight tests
- Health and Safety training and information
Manual Handling operations

- Avoid hazardous manual handling operations as far as is reasonably practical
- Ensure risk assessment of any hazardous manual handling operations that cannot be avoided
  - Assess load
  - Environment
  - Individuals’ capabilities
- Provide training and information for employees
Personal Protective Equipment
Provision and Use of Work Equipment

Care Quality Commission - Outcome 11, Regulation 16 Safety and suitability of equipment

- Information available for employees
- Meets with EC requirements
- Medical devices inventory
  - Equipment
  - Maintenance
  - Cleaning and decontamination
  - Training and competency
- Single use and single patient use devices

Care Quality Commission

*Essential standards of quality and safety*

What providers should do to comply with the section 20 regulations of the Health and Social Care Act 2008
March 2010
Workplace health, safety and welfare

Care Quality Commission - Outcome 10, Regulation 15

Safety and suitability of premises

- Maintenance
- Ventilation
- Temperature
- Lighting
- Cleanliness

- Space
- Workstations
- Floors
- Toilets
- Staff facilities
Welfare of practice staff
Stress bucket
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Top key risks in UK general practice 2012

- 99.1% Communication
- 95.7% Confidentiality
- 95.7% Prescribing
- 95.7% Record keeping
- 94.0% Health and Safety
- 87.9% Test results

MPS analysis of CRSAs undertaken during 2012
MPS Experience
Health and Safety 94%
Health and Safety key risks

- Security and personal safety 35%
- Training 29%
- COSSH 27%
- Sharps, clinical waste and disposal 20%
- Fire safety 18%
Security and personal safety 35%
Health and Safety staff training 29%

- Induction training
- Work station assessment
- Fire training
- Incident reporting
- COSHH
- Security
  - Lone working risk assessments
  - Panic button activation procedures
- Sharps' injury policy and waste management
- Medical devices
COSHH 27 %
Sharps, clinical waste storage and disposal 20%
Fire safety, trip & fall hazards and manual handling
Overview of today’s workshop

1. Health and safety quiz
2. Guidelines and regulations regarding health and safety
3. MPS experience
Ellis Whittam  Practice Xtra members

Employment law, health and safety compliance check

How will this benefit your practice?

- Identify specific areas of employment law and Health & Safety legislation that the practice may not comply with
- Gain an understanding of the CQC employment law and health and safety outcomes
- Identify non-compliance with the new CQC regulations
- A trusted business partner to advise you on these key practice matters
- If required, a bespoke solution to any issues that you may have in the practice can be provided at preferential rates for MPS members.
Other education available from MPS

- Risk management workshops
- Clinical risk self assessments for general practice
- Presentations, seminars and workshops including conflict management
- Web based education
- Publications

http://www.medicalprotection.org.uk/education-and-events/clinical-risk-self-assessments-for-GPs
Within general practice Health and Safety is everyone's responsibility

Undertake a risk assessment of Health and safety within your practice
Thank you

www.mps.org.uk