

Register with a GP surgery: Trinity Court Surgery (Demo GP Practice), Leeds

Use this service to register with a GP surgery for the first time or to change your current GP surgery.

If you think you need medical help right now visit [NHS 111 online](#) (opens in a new tab).

If you are already registered with a GP surgery you can access some health and prescription services using [NHS online services](#) (opens in a new tab).

How long it takes

It takes around 15 minutes to complete a registration. You need to complete the process in one session. If you are registering more than one person make sure to give yourself enough time.

Your chosen GP surgery should register you within 5 days of receiving your details.

Temporary registrations

You can temporarily register with a GP surgery for up to 3 months. This can be helpful if you're living away from home for a short period and do not want to change your existing GP surgery.

You should visit the GP surgery you want to register with and ask them for a temporary services form, also called a GMS3.

[Find out about temporary registrations](#) (opens in a new tab).

If you are registering more than one person

For multiple or family registrations you need to complete a registration for each person before submitting them all at once.

If you are registering children aged 15 years and under it is important that you register yourself first.

Before you start

You do not need your NHS number, but it could make registration easier.

We may ask you for:

- details of previous GP surgery
- basic health and medical information

The information you provide will be used to identify the correct medical records. It will also help the GP surgery to offer relevant and appropriate healthcare services.

[Start now](#)

Other ways to register

- Fill in the [Register with a GP surgery paper form](#) (PDF, 199 KB, 8 pages) and take it to the surgery you want to join.
- Contact the surgery you want to join directly.

You can view [guidance about how to register with a GP](#) (opens in a new tab).

By using this service you are agreeing to our [terms of use](#) (opens in a new tab) and [privacy policy](#) (opens in a new tab).

Would you like to [give feedback](#) (opens in a new tab) about this page?

Optimise NHS Online 'Register with a GP Surgery' Service

Optimise Webinar



<https://nhsuk.short.gy/register/optimisewebinar>



Scan/Click for
More Info

Dr Shanker Vijay - GP Lead, Digital Transformation, NHS England (London)



Register with a GP Surgery Service

Structure of Optimise Webinar:

- A** Introduction & Data
- B** Increasing Digital Uptake
- C** Auto-registration
- D** Manage Patient Registrations
- E** Questions & Links



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Intro Webinar (Jan 2025)



Optimise Webinar

Useful Links

Need further support? Submit [Service Now](#) ticket



Register with a GP Surgery Service - Info		https://digital.nhs.uk/services/register-with-a-gp-surgery-service
Webinar Recordings		Optimise Webinar: https://nhsuk.short.gy/register/optimisewebinar Intro Webinar: https://youtu.be/NTFs82xE2QI (21st Jan 2025)
Performance Data		https://digital.nhs.uk/services/register-with-a-gp-surgery-service/performance-data
PRF1 Paper Form		https://gp-registration.nhs.uk/register-with-a-gp-surgery-paper-form
Find a GP		www.nhs.uk/service-search/find-a-gp
Profile Manager		https://organisation.nhswebsite.nhs.uk/
GP Catchment Hub		https://nhs-gp-catchment.scwcsu.nhs.uk/
SystemOne Auto-registration		https://nhsuk.short.gy/tpps1/autoregistration
Manage Patient Registrations		https://digital.nhs.uk/services/register-with-a-gp-surgery-service/about-manage-patient-registrations-feature https://manage-patient-registrations.gp-services.national.nhs.uk/
Demo Registration		https://register.int.gp-registration.nhs.uk/1234
NHS App Video Demo		https://nhsuk.short.gy/nhsapp/registergp
Roadmap		https://digital.nhs.uk/services/register-with-a-gp-surgery-service/benefits-and-features/roadmap



NHS Register with a GP surgery

NEW SERVICE Your [feedback](#) (opens in a new tab) will help us to improve it.

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Do not use this service if you:

- need medical help right now. Instead visit [NHS 111 online](#).
- want to make an urgent appointment. Instead you should contact your current GP.
- want a temporary registration of less than 3 months. [Find out about temporary registrations](#).
- are already registered with a GP surgery and want other [NHS online health and prescription services](#).

How long it takes

It takes around 15 minutes to complete a registration.

You need to complete the process in one session.

Your preferred GP surgery should register you within 1 to 5 working days of receiving your details.

▶ [If you are registering more than one person](#)

Start now

Other ways to register

- Fill in the [Register with a GP surgery paper form](#) (PDF, 457 KB, 8 pages) and take it to the surgery you want to join.
- Contact the surgery you want to join directly.

You can view [guidance about how to register with a GP](#).

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Overview: 'Register with a GP Surgery' service

- 1 Free online patient registration service for practices in England**
- 2 Access service via NHS 'Find a GP' webpage, NHS App & Practice Website/Poster/Message with URL link**
- 3 Reduce admin burden for practices**
 - Manages Catchment area
 - 90.6% patient matched to NHS record
 - Fewer avoidable exceptions/rejections
 - Auto-registration (SystemOne live, EMIS pilot, Medicus RPA)
 - Manage Patient Registrations (MPR) portal
- 4 Digital Exclusion: 'Paper' version of form**

99.7%

of GP practices in England use the service

76.1%

of GP registrations in England came through the service in the last 3 months

7.9m

patients have submitted a registration (all time)

42%

of patients use NHS login

68.9%

completion rate

11 minutes 11 seconds
average patient completion time

94.4%
positive patient satisfaction score

86%
positive GP satisfaction score



Performance Data

GP Contract 2026/2027

Streamlining GP registration



17. Mandate the use of online registration in all registration cases.

GP Contract 2026/27

Practices will be required to enter information from paper registration forms into the national online registration system.

Ensure changes to practice boundaries submitted through digital catchment tool are approved by ICB



GP Contract 2026/2027 – Supplementary Info 20/05/26

Changes to GP registration



GP Contract 2026/27
Supplementary
Information

2.9 Where a patient presents a paper registration form, practice staff are required to enter the patients details into 'Register with a GP surgery' system on the patient's behalf.

Where the online registration service supplied by NHS England does not support integration of registration data with the contractor's computerised clinical system, or where the online registration service is temporarily unavailable for any reason, the practice may continue to enter the patient registration details directly into their clinical system.



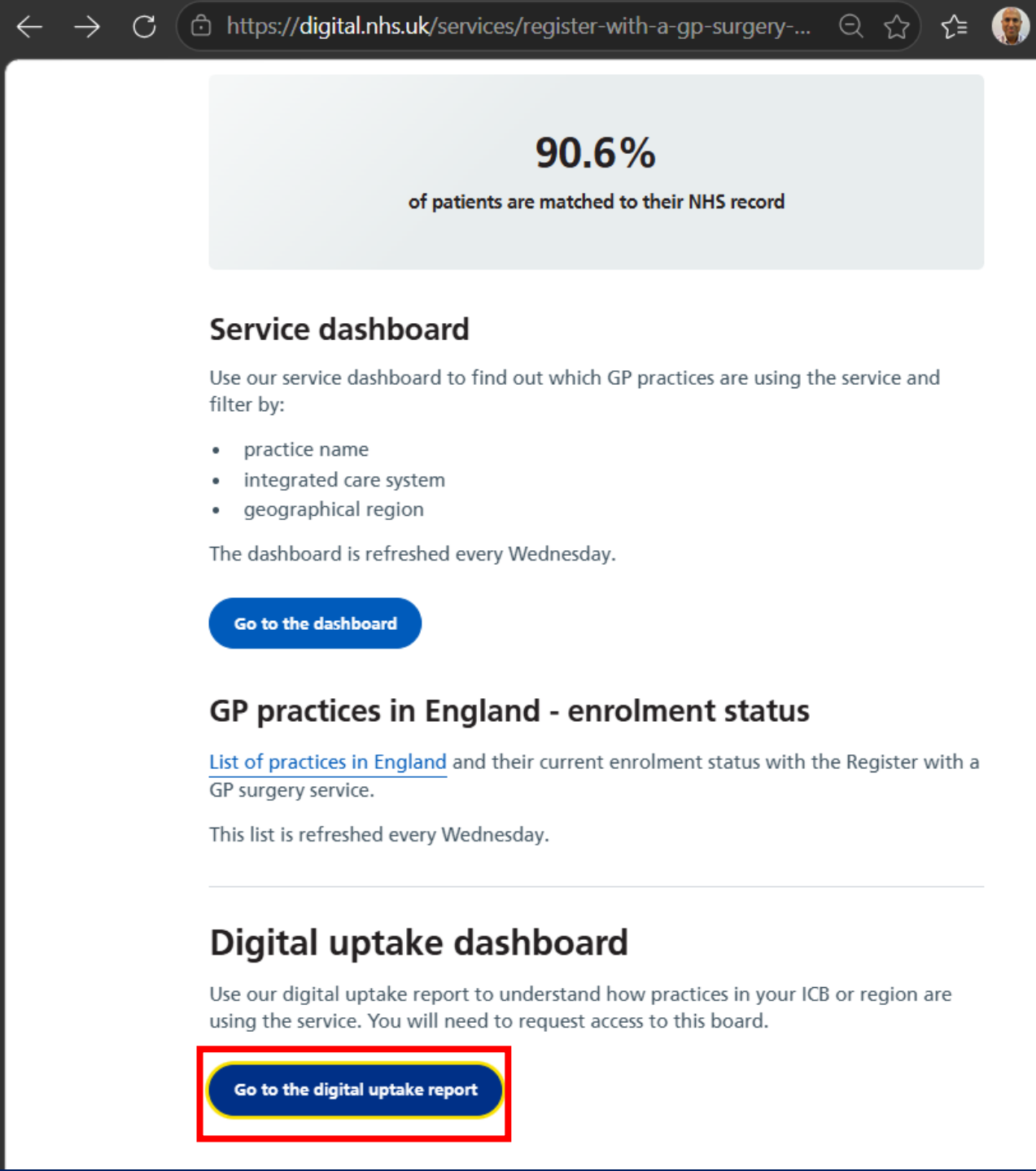
NHSE Online Registration

Digital Uptake report

<https://digital.nhs.uk/services/register-with-a-gp-surgery-service/performance-data>



If you experience any issues accessing the Digital uptake dashboard, please email: ssd.nationalservicedesk@nhs.net



90.6%
of patients are matched to their NHS record

Service dashboard

Use our service dashboard to find out which GP practices are using the service and filter by:

- practice name
- integrated care system
- geographical region

The dashboard is refreshed every Wednesday.

[Go to the dashboard](#)

GP practices in England - enrolment status

[List of practices in England](#) and their current enrolment status with the Register with a GP surgery service.

This list is refreshed every Wednesday.

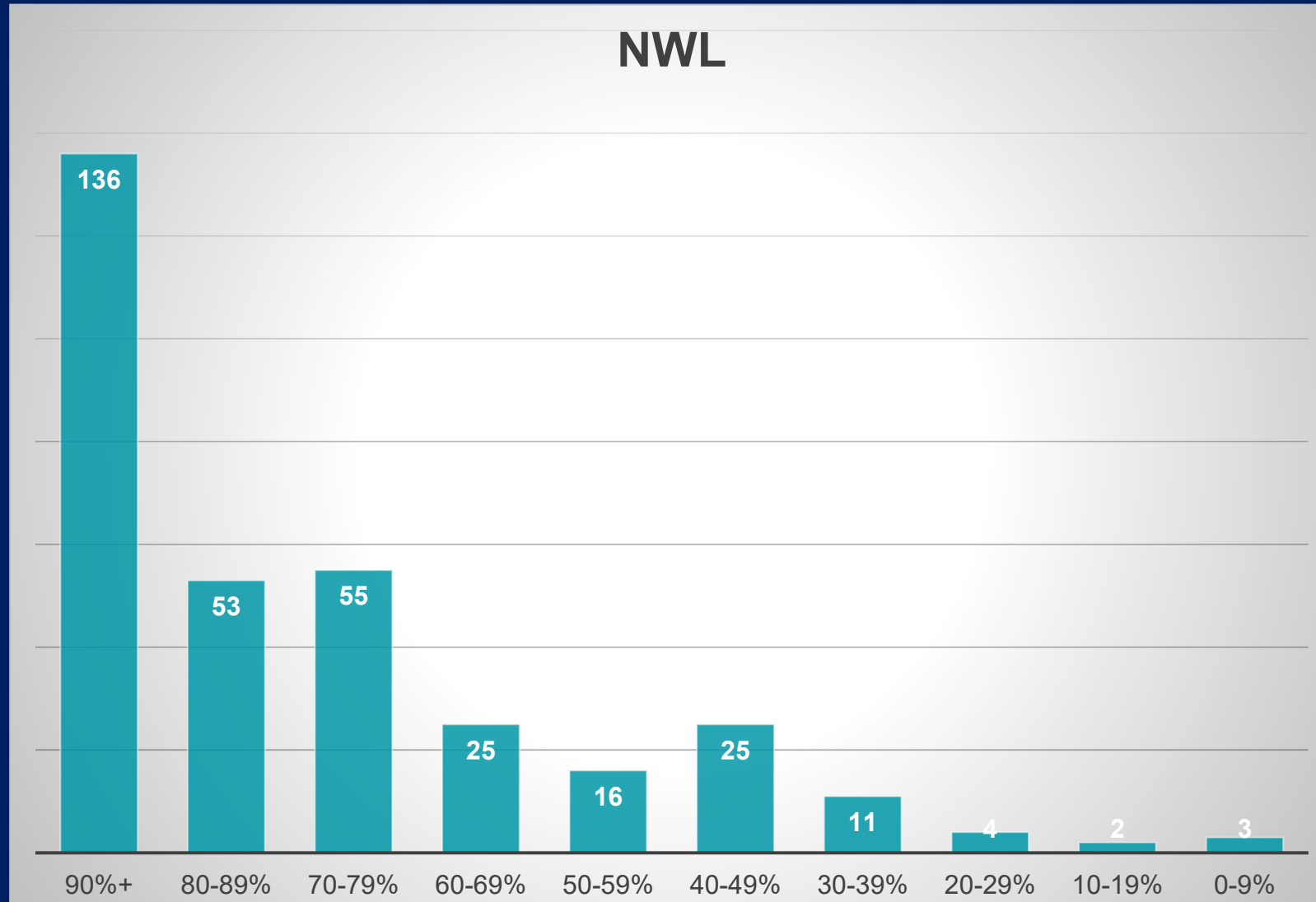
Digital uptake dashboard

Use our digital uptake report to understand how practices in your ICB or region are using the service. You will need to request access to this board.

[Go to the digital uptake report](#)

Digital Uptake: North West London ICB (West & North London ICB)

Number of Practices



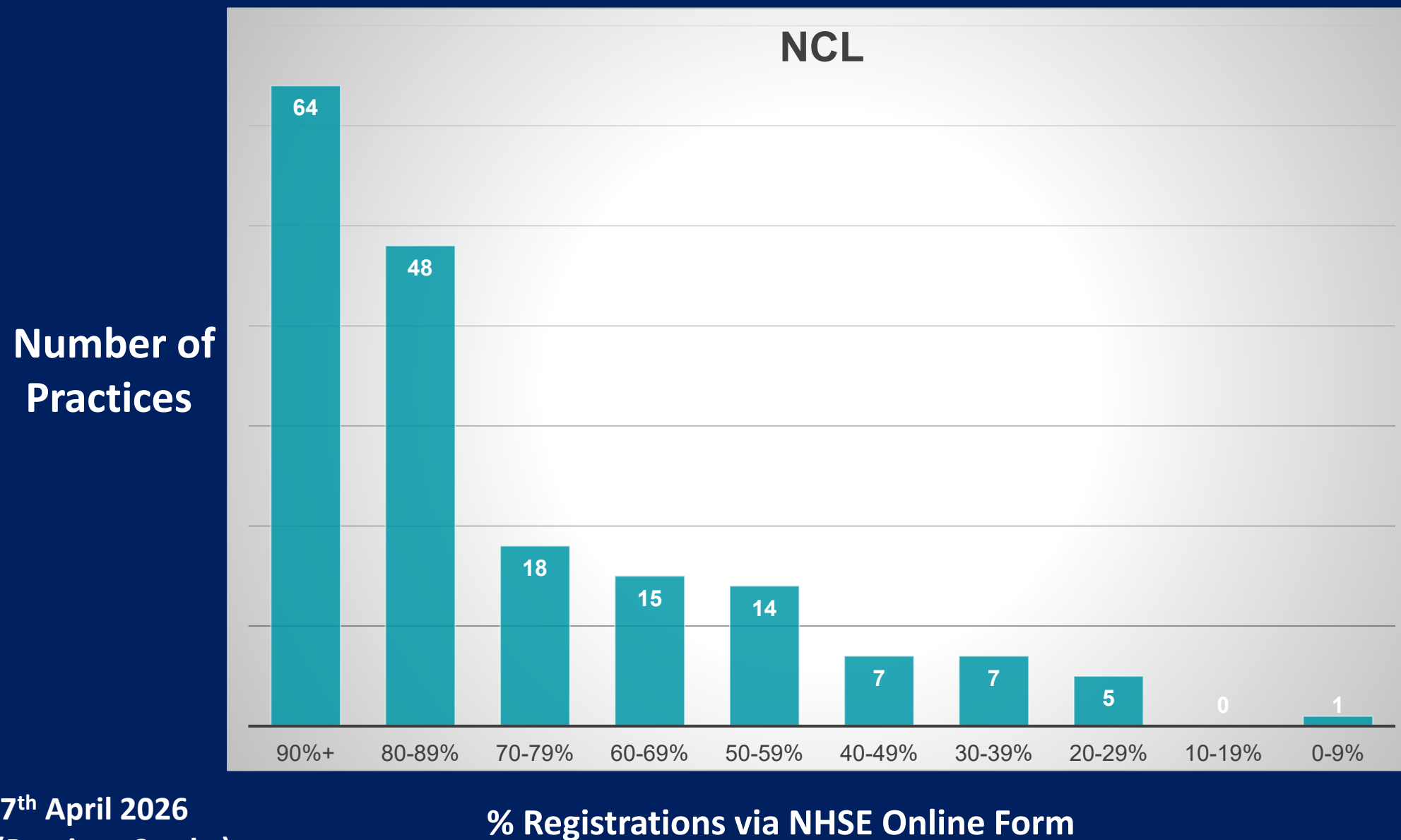
Data: 7th April 2026
(Previous 3mths)

% Registrations via NHSE Online Form



Performance Data

Digital Uptake: North Central London ICB (West & North London ICB)

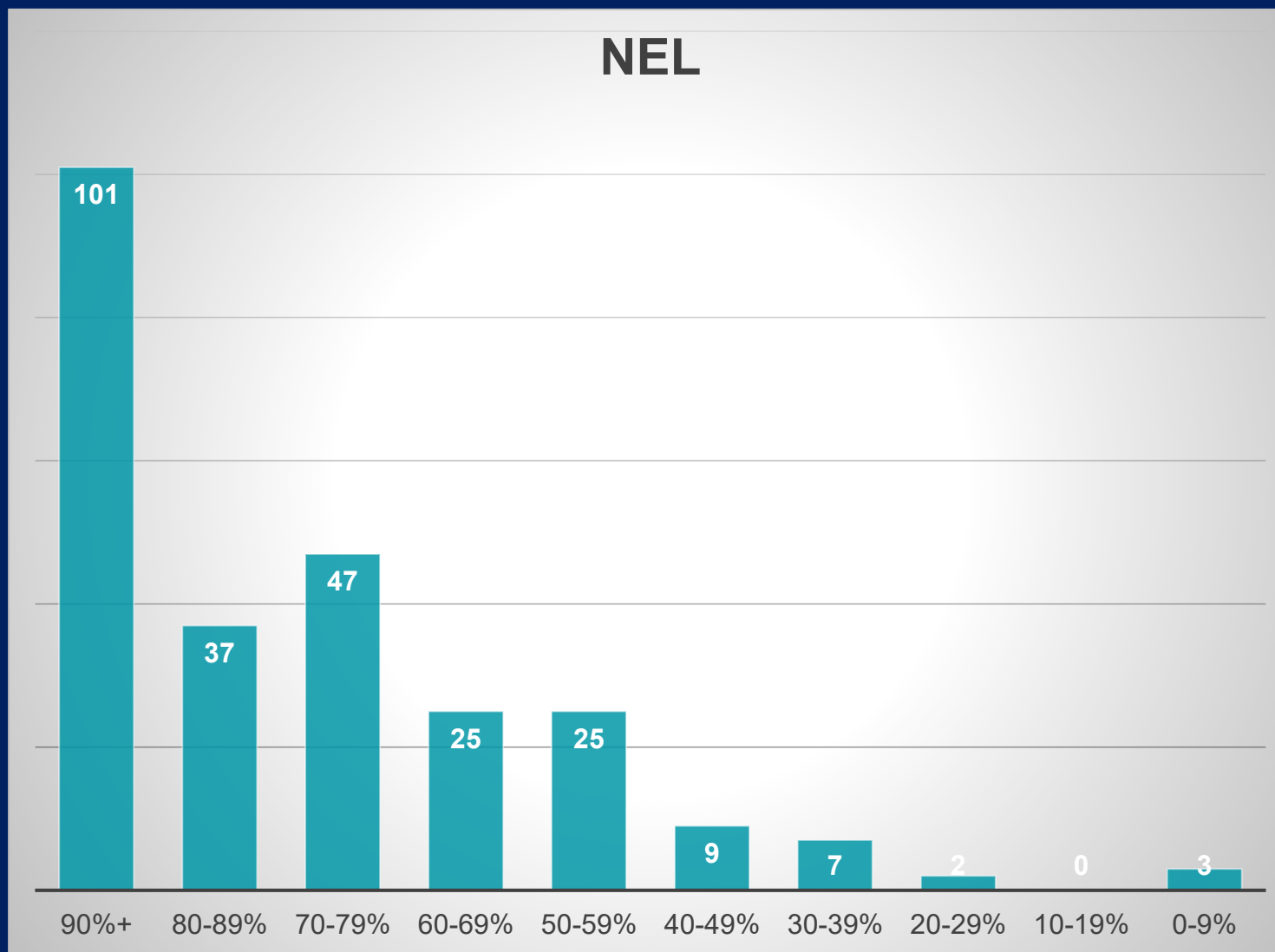


Data: 7th April 2026
(Previous 3mths)



Digital Uptake: North East London ICB

Number of Practices



Data: 7th April 2026
(Previous 3mths)

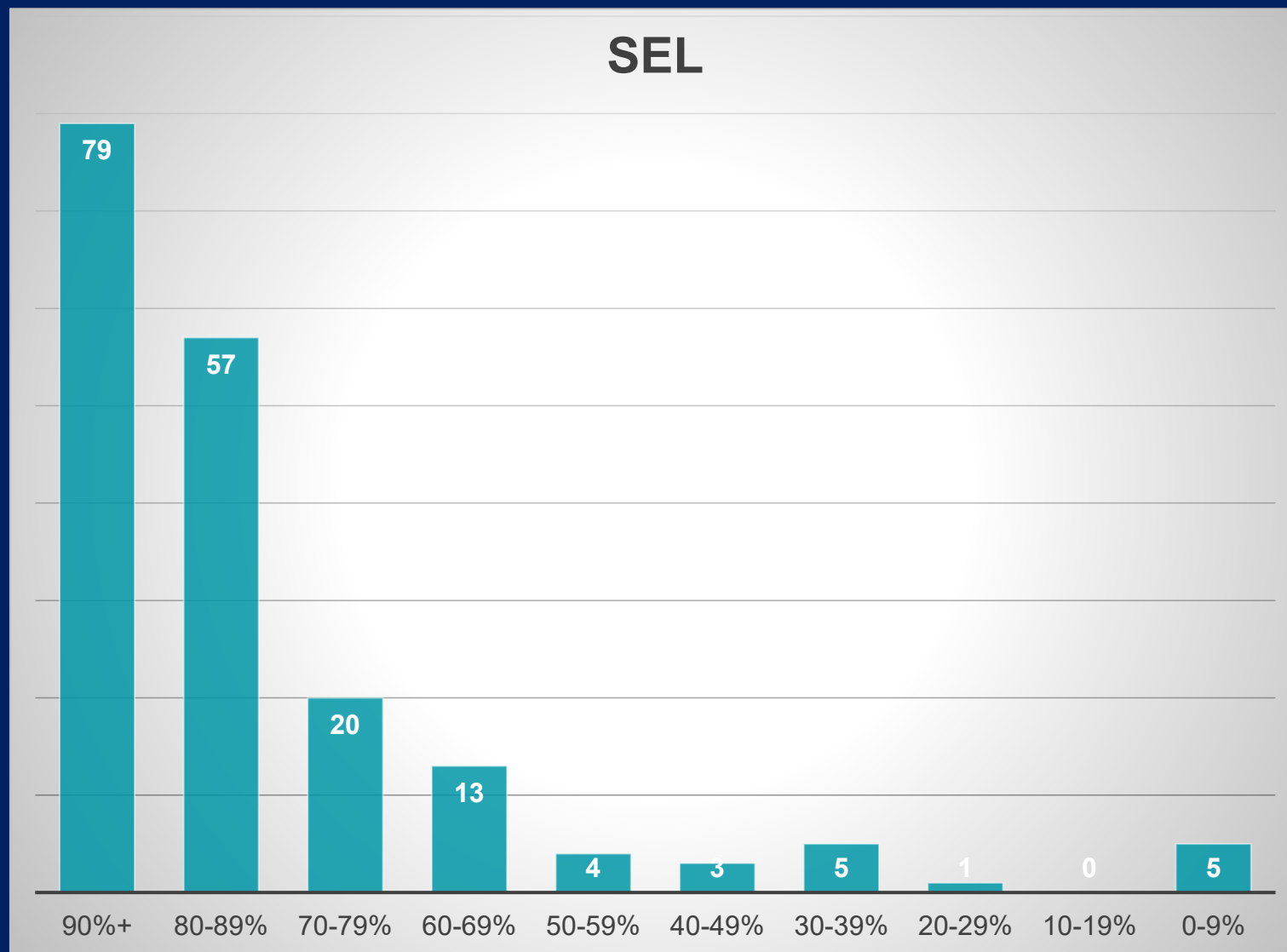
% Registrations via NHSE Online Form



Performance Data

Digital Uptake: South East London ICB

Number of Practices



Data: 7th April 2026
(Previous 3mths)

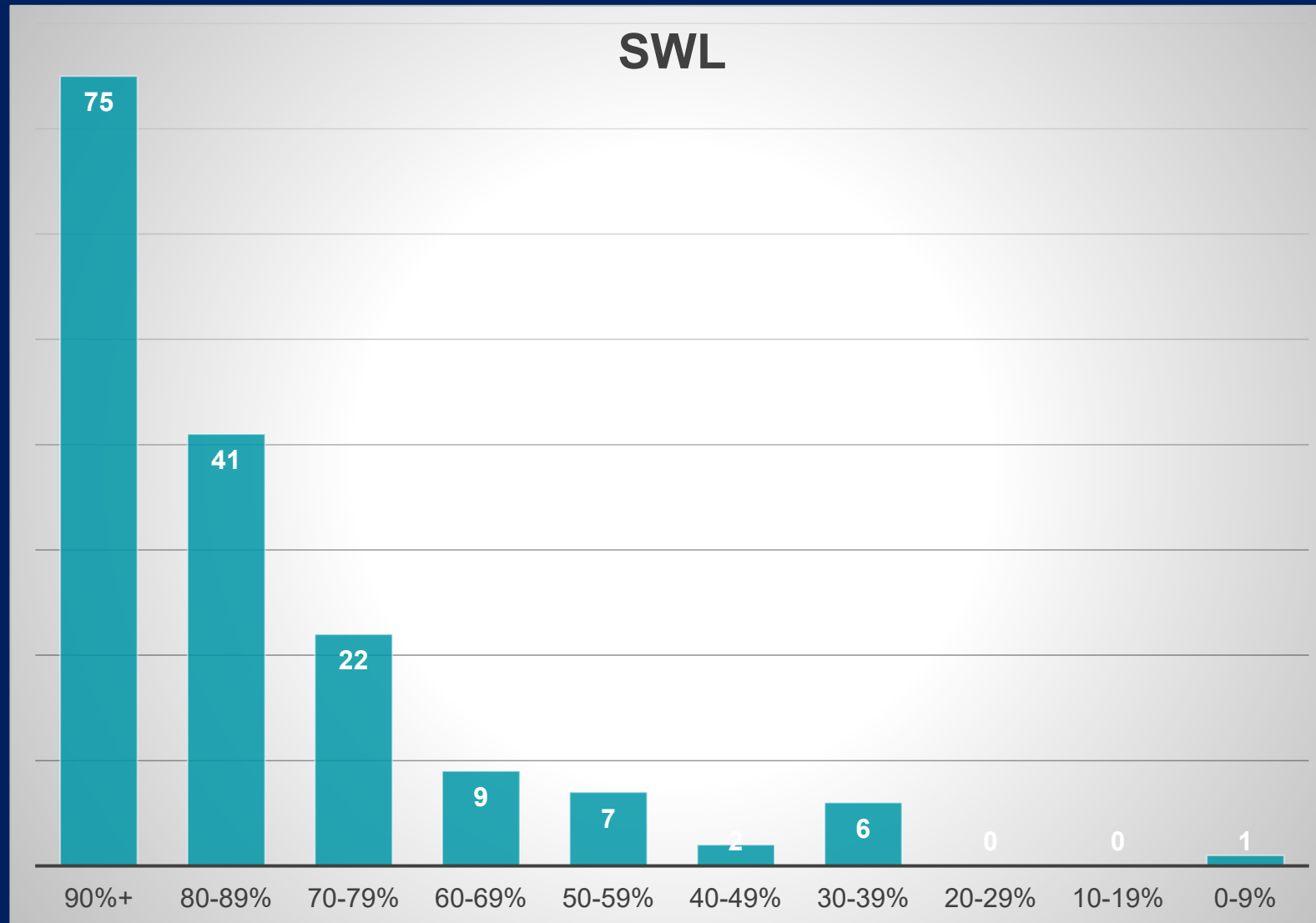
% Registrations via NHSE Online Form



Performance Data

Digital Uptake: South West London ICB

Number of Practices



Data: 7th April 2026
(Previous 3mths)

% Registrations via NHSE Online Form



Performance Data

Register with a GP Surgery Service

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How do new patients find your practice's 'Register with a GP Surgery' service?

- 1 Practice Website / Promotion
- 2 NHS website – Find a GP
- 3 NHS App
- 4 'Paper form' version



NHS App
Demo Video



Find a GP

1 Practice Website/Promotion

- Add practice's unique registration link to practice website

The screenshot shows the NHS website for 'The Barkanline'. The header includes the NHS logo, the practice name 'The Barkanline', a search bar, and a 'Translate' button. The navigation menu has links for Home, Appointments, Prescriptions, New Patients, Services, About Us, and Contact Us. The main content area is titled 'New Patient Registration' with the subtext 'Register with the practice as a new patient.' Below this is a 'How to Register' section with the heading 'Check you live within the boundary area'. It includes a map of the catchment area and a 'Check my location' button. At the bottom, there is a section 'Complete a New Patient Registration Form' with a red-bordered button that says 'Complete a New Patient Registration Form'.

The poster features the NHS logo at the top right. The main text is arranged in four stacked teal boxes: 'You can', 'register with', 'a GP surgery', and 'online'. Below this is a white box with the text: 'It's easy to complete and you don't need to fill out a form in person. Scan the QR below or search "find a GP" to get started.' To the right is a smartphone displaying the NHS app interface for 'Register with a GP surgery'. At the bottom left is a QR code.

Practice Poster/
Media Screen/
Social Media/
SMS / Email /
NHS App
messaging



Promotional
Resources

2 NHS website – Find a GP

Find a GP

Enter a postcode in England

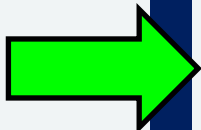
E14 4PA

Search

Use your location

Find out more about registering with a GP surgery

[How to register with a GP surgery](#)



GP surgeries near E14 4PA

Filter by availability (0 applied)

Your closest services are listed first

GP's covering your postcode

Within 0.5 miles

Accepting new patients Accepts out of area registrations

The Barkantine Practice

Barkantine Centre, 121 Westferry Road, London, Greater London, E14 8JH

Phone: 020 7510 4000

[View GP surgery details](#)

Register online with this GP

[Plan your journey in Google Maps](#)

Accepting new patients

Wood Wharf Health Centre

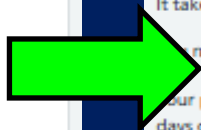
75 Harbord Square, London, E14 9QH

Phone: 020 7987 4231

[View GP surgery details](#)

Register online with this GP

[Plan your journey in Google Maps](#)



Register with a GP surgery

NEW SERVICE Your feedback (opens in a new tab) will help us to improve it.

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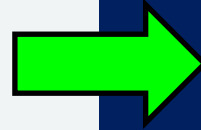
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www.nhs.uk/service-search/find-a-gp



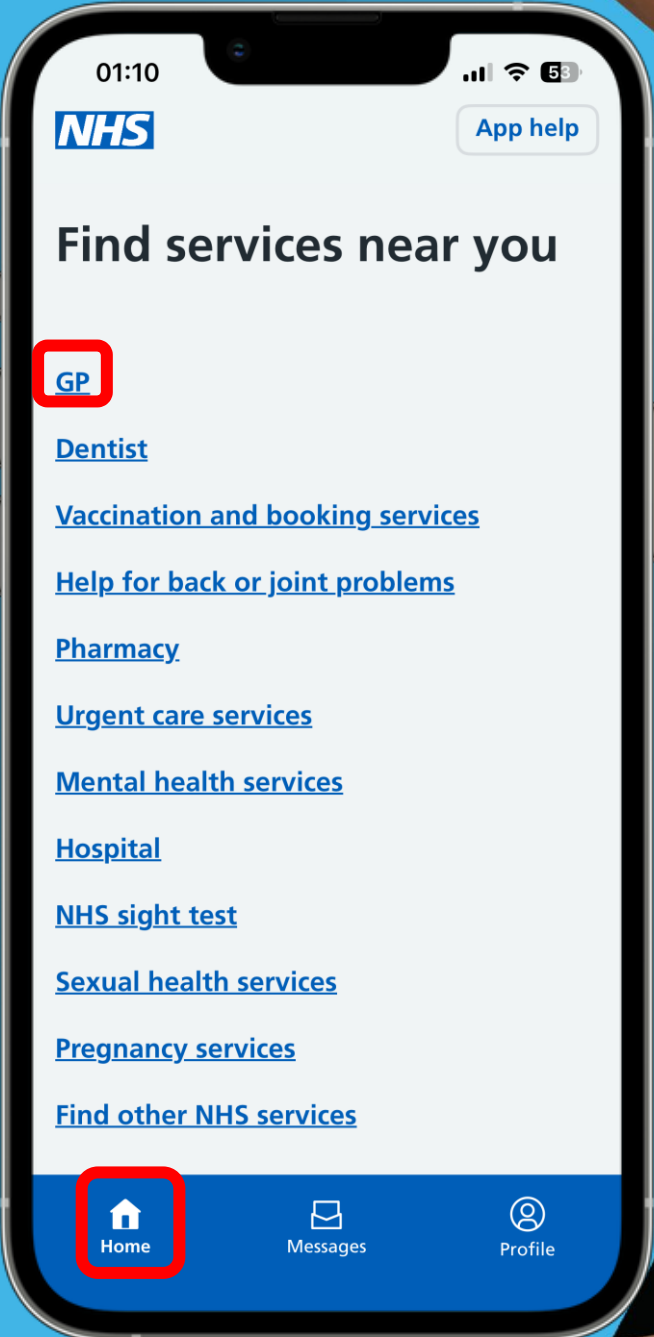
Find a GP

'Register with a GP Surgery'
integrated with NHS App

3 NHS App

Over 33.6 million patients
(3 in 4 adults) with NHS App

NHS NHS login



Demo Video



How to register with a GP surgery

To register yourself or someone else with a GP surgery, fill in this form and give it to the surgery you want to register with.

You should:

- use a 'tick' or 'x' for boxes where necessary
- complete all sections that apply to you or the person you are registering
- provide as much information as possible
- use BLOCK CAPITALS
- if you cannot answer a question or it does not apply write 'Not applicable' or 'N/A'
- only use black or blue ink
- ask at the reception desk of the surgery you want to register with if you need help completing this form

Which sections should be completed?

- Part A - all sections that apply.
- Part B - this section is optional, but will help the GP provide the best care.
- Part C - only complete these sections if you do not normally live in the UK.

You may be contacted by the GP surgery if you do not complete all the relevant sections.

Register online

It is quick and secure to register with a new GP surgery online. Check the website of the surgery you want to register with for a link for the 'Register to a GP surgery' service.

PART A

Try to provide as much information as possible. If a question does not apply to you or the person you are registering write 'Not applicable' or 'N/A'.


Section 1 - Who is registering?

1 Are you registering

Yourself (Go to Section 2 - Patient details) Someone else

Only provide your details if you are registering someone else.

2 Your name	4 Your contact phone number
<input type="text"/>	<input type="text"/>
3 Your relationship to the person you are registering	
<input type="text"/>	

 You can help save lives as a blood or organ donor. Become someone's lifeline. Visit www.nhsbt.nhs.uk/lifeline or call us on 0300 123 23 23.

Section 2 - Details of patient registering

1 Title	<input type="text"/>	13 Name and address of UK GP surgery you registered with	<input type="text"/> <input type="text"/> <input type="text"/> Postcode
2 First name	<input type="text"/>	14 Have you ever lived somewhere else in the UK?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3 Last name	<input type="text"/>	15 Last address in the UK	<input type="text"/> <input type="text"/> Postcode
4 Middle name (if you have one)	<input type="text"/>	The NHS and your GP surgery can use these details to call, text or email you about health care services. All phone numbers must be registered in the UK.	
5 Previous last name	<input type="text"/>	16 Home phone number	<input type="text"/>
6 Date of birth DD MM YYYY	<input type="text"/>	17 Mobile phone number	<input type="text"/>
7 What is your sex as recorded on your NHS record?	<input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Intersex <input type="checkbox"/> Not specified or known	18 Email address	<input type="text"/>
8 NHS number (if you have it)	<input type="text"/>	19 Name of emergency contact	<input type="text"/>
9 Village, town or city of birth	<input type="text"/>	20 Phone number of emergency contact	<input type="text"/>
10 Country of birth	<input type="text"/>	21 Their relationship to you	<input type="text"/>
11 Current address	<input type="text"/> <input type="text"/> Postcode <input type="checkbox"/> No fixed address	22 Name of next of kin	<input type="text"/>
12 What postcode did you give to the last GP surgery you registered with?	<input type="text"/>	23 Phone number of next of kin	<input type="text"/>
		24 Their relationship to you	<input type="text"/>

4 Paper Form Version (PRF1)

- Pages 1 & 2

<https://gp-registration.nhs.uk/PRF1.pdf>





How can we
optimise use
of the service
& increase
digital
uptake?

1 3 tips



1 3

**suggested steps to get the most out of
'Register with a GP Surgery' service**

**Relax...you don't have to do all of them.
And you don't have to do them in this order.**

**Don't worry about remembering them,
as we will share these slides and a
webinar recording.**

GP Practice Websites: e.g. Low Digital Uptake due to incorrect forms on website

Update 16.2.26 : Measles cases rising locally. For further information.

[Click Here](#)



[redacted] Surgery GP NHS | GP [redacted] ..

- Home
- Registration**
- Appointments ▾
- Awards
- About Us
- Self-Refer ▾
- Prescriptions
- Our Team
- More ▾
- 🔍

Registration

Visit our [surgery catchment area](#) tool so see if you we can register you

[Online Adult Registration form](#)

[Online Child Registration form](#)



Fantastic patient reviews

Multiple positive feedback, comments and reviews from patients about the surgery



Award winning practice

Winner of multiple national recognised awards including GP Caradoc team of the year

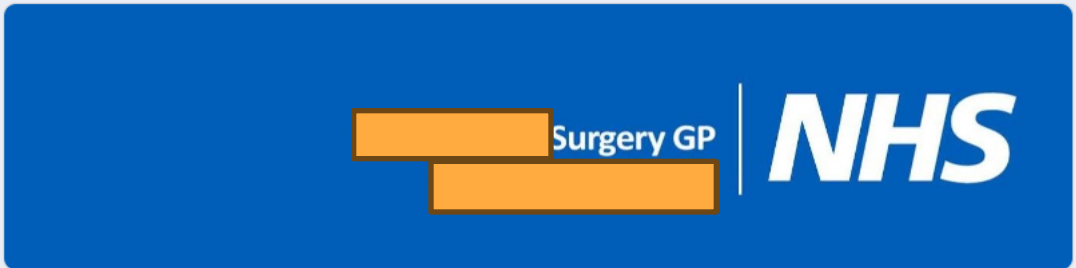


Experienced GPs with interests


GPs with specialist areas including children, elderly, women, chronic disease management





GP Practice Websites: Using a 'Google Form' rather than NHSE Online form




Surgery Registration (Adult)

Please complete  surgery's registrations form in order to get registered at the surgery.

- * This form applies to adults age 16/+. If you are trying to register a child please use the other form
- * To use the online form we require your email and mobile in case we need to contact you to verify your details. If you do not have an email or mobile please register by completing the form at reception
- * If mandatory fields not completed properly then your registration may be rejected by health authority
- * Please confirm that you are in our catchment area: <https://tinyurl.com/> 

 [Switch accounts](#) 

 Not shared

* Indicates required question

Online Registration



GP Contract 2024/2025

Classification: Official



To:

- All GP practices in England
- Primary care networks: clinical directors

cc:

- Integrated care boards:
- Primary care leads
- Chief executives
- NHS England regions: regional directors, regional directors of commissioning, regional directors of primary care and public health, regional directors of primary care

NHS England
Wellington House
133-155 Waterloo Road
London
SE1 8UG

28 February 2024

Dear colleagues,

Arrangements for the GP contract in 2024/25

The contract consultation for 24/25 has now concluded and I am writing to inform you of the final arrangements for the upcoming financial year.

General practice is central to the NHS, and the hard work of GPs and primary care staff is hugely valued and appreciated. Over the course of the last year, NHS England and the Department of Health and Social Care have listened closely to the views of the profession and patients and have worked hard to address these in the GP contract where possible. We have heard loud and clear the need for simpler and more flexible arrangements, which help practices free up time and improve patient access and experience.

In response to what we have heard, from April we will:

- Cut bureaucracy for practices** by suspending and income protecting 32 out of the 76 Quality and Outcomes Framework (QOF) indicators. The Investment and Impact Fund (IIF) indicators will be reduced from five to two and the Capacity and Access Payment (CAP) will increase by £46m to £292m by retiring three Investment and Impact Fund (IIF) indicators.
- Help practices with cash flow and increase financial flexibilities** by raising the QOF aspiration payment from 70% to 80% in 2024/25 and the Capacity and Access Improvement Payment (CAIP) will now start to be paid at any point in the year, once PCNs confirm they meet the simple criteria for payment.

Publication reference: PRN01111

12. This data will be used by ICBs and NHS England to support service improvement and planning, for example:

- better insight into patient demand and access trends which systems can use to support understanding of operational pressure in general practice; and
- better understanding patterns of demand and period of surge activity to inform commissioning of local services.

13. The requirement will come into force from October 2024 to allow practices time to review and understand their own data before it is shared as outlined.

Performers List

14. During the COVID-19 pandemic there was an amendment to the Performers List Regulations that intended to allow doctors other than GPs to deliver primary care services without being on the Medical Performers List (MPL) if they had a prescribed connection to a designated body in the Medical Profession (Responsible Officers) Regulations 2010; or were granted permission to practise as medical practitioners in hospitals owned or managed by such bodies.

15. Flexibilities similar to the COVID-19 amendment will be made permanent. Doctors that are employed or registered with bodies designated by the Medical Profession (Responsible Officers) Regulations 2010 (Schedule, Part 1 only) will be able to deliver primary care services without being on the MPL. There will be a corresponding change to the GP contract regulations.

16. These changes will permit GP practices and PCNs to employ doctors who are already employed, for example, by an NHS trust, NHS foundation trust or health board without the requirement for the doctor to also be registered on the MPL.

17. Supporting guidance will also be issued to clarify that non-GP doctors should not see undifferentiated patients, and that they continue to be required to operate within their sphere of competence.

Registering with a GP

18. NHS England has co-developed a new registration solution with patients and practices to make registering with a GP easier, simpler and standardised. Over 2000 practices have already adopted the solution which consists of an online registration service and a new paper form. Practices will be contractually required to adopt and offer both formats.

19. There will be a mobilisation period with both formats to be in place from October 2024.

Recognising the importance of continuity of care

20. In order to highlight the importance of continuity of care, whilst ensuring practices have flexibility to deliver services to best meet the needs of their patient population, the provisions in the GP Contract Regulations will be amended to explicitly require continuity of care to be considered when determining the appropriate response when a patient contacts their practice.

Copyright © NHS England 2024

8

- Requirement to solely use both online and 'paper' form version of 'Register with a GP Surgery' service by 31st October 2024

[PRN01111-letter-gp-contract-arrangements-24-25.pdf \(england.nhs.uk\)](#)



GP Contract Letter

The screenshot shows the legislation.gov.uk website. The title is 'The National Health Service (Primary Medical Services and Performers Lists) (Amendment) Regulations 2024'. The specific section highlighted is Paragraph 10, which discusses applications for patient registration. The text states: '10. In Schedule 3, for paragraph 18(3) (application for inclusion in a list of patients) substitute— (3) Subject to sub-paragraph (4), the contractor may only accept an application for inclusion in that list if it is— (a) an application on a form specified to the contractor by NHS England, or (b) an application through the online registration service supplied to the contractor by NHS England. (3A) The contractor must make available both application methods referred to in sub-paragraph (3).'

Legislation: www.legislation.gov.uk/uksi/2024/575/schedule/1/paragraph/10/made

Only acceptable patient registration forms in England are digital Register with a GP Surgery service or PRF1 form.

Incorrect NHS Online and Paper forms on Practices websites – Snapshot end of 2024

An audit was carried out to see online registration capabilities through practice websites:

- A total of 842 practices were audited in total across all ICBs, from 17 December 24 to 9 January 25.
- It was found that the majority of practices across London are using the online NHSE form.
- Almost half of all practices are using the correct paper form (PRF1).

	NCL	NEL	NWL	SEL	SWL	Total
No. of practices audited	179	78	257	200	128	842
Online form						
NHSE form	49%	46%	69%	53%	59%	481
HT1	23%	6%	5%	40%	18%	164
Other online form	20%	18%	17%	5%	15%	122
No online form	8%	29%	9%	3%	9%	75
Paper form						
PRF1	50%	21%	58%	32%	58%	393
GMS1	11%	14%	18%	4%	7%	93
Other form	0%	5%	4%	5%	3%	27
None	39%	60%	21%	59%	32%	329

Latest uptake data:

<https://digital.nhs.uk/services/register-with-a-gp-surgery-service/service-uptake-information>



1 Only Practice's Unique NHSE Registration URL on Practice Website

WordPress Admin: Edit Page < Ealing Park Health Centre > | URL: https://www.ealingparkhealthcentre.nhs.uk/wp-admin/post.php?post=1667&action=edit

How to Register with the Practice

Permalink: <http://www.ealingparkhealthcentre.nhs.uk/new-patients/howtoregisterwiththepractice/> Edit

Thank you for... our practice.
You can register... which is our preferred method too.

Step 1: Check......ment area to avoid disappointment

We can only re... ly live within our catchment area.

Please click he... ur address is within our area.

You can visit the [NHS website](#) for more information about registering with a GP Practice.

Step 2: Complete online registration form, using link below:

Online New Patient Registration Form - Ealing Park Health Centre

<https://gp-registration.nhs.uk/>

Step 3: Fill in the form with your personal details and a verifiable ID

- 1) Add Practice's Unique NHSE Online Registration URL [https://gp-registration.nhs.uk/\[your practice ODS Code\]](https://gp-registration.nhs.uk/[your practice ODS Code])
- 2) Delete webpage/content/links for any other online registration form processes
- 3) Remove/reduce references to providing ID & Proof of Address
- 4) Replace any GMS1 'paper' form with PRF1 link: <https://gp-registration.nhs.uk/PRF1.pdf>

If in doubt, contact your website provider for support.

Publish

Preview Changes

Status: Published Edit

Visibility: Public Edit

Revisions: 18 Browse

Published on: Sep 14, 2017 @ 13:47 Edit

[Move to Trash](#) [Update](#)

Page Attributes

Parent: New Patients

Template: Default Template

Order: -1

Need help? Use the Help tab above the screen title.

Featured Image

[Set featured image](#)

2 Practice Posters, Media Screens & Social Media

NHS

You can register with a GP surgery online

It's easy to complete and you don't need to fill out a form in person. Scan the QR below or search "find a GP" to get started.

Register with a GP surgery

Everyone in England can register with a GP surgery or change their GP surgery for free. You can register with most surgeries online.

This page is about registering with a GP surgery or changing your current GP surgery.

Find out about:

- How to register with a GP surgery
- How to change your GP surgery
- How to register with a GP surgery

Scan the QR below or search "find a GP" to get started.

NHS

New baby?

You can register your child with a GP practice quickly and easily online, on the NHS App or in person at the GP practice.

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NHS

Moving house?

Register with your new GP practice online or through the NHS App

Register with a GP surgery

Everyone in England can register with a GP surgery or change their GP surgery for free. You can register with most surgeries online.

This page is about registering with a GP surgery or changing your current GP surgery.

Find out about:

- How to register with a GP surgery
- How to change your GP surgery
- How to register with a GP surgery

NHS

Moved away to study?

You can change to a new local GP online or by using the NHS App

Register with a GP surgery

Everyone in England can register with a GP surgery or change their GP surgery for free. You can register with most surgeries online.

This page is about registering with a GP surgery or changing your current GP surgery.

Find out about:

- How to register with a GP surgery
- How to change your GP surgery
- How to register with a GP surgery

NHS

New to England?

You can register with a GP practice online or by using the NHS App.

Register with a GP surgery

Everyone in England can register with a GP surgery or change their GP surgery for free. You can register with most surgeries online.

This page is about registering with a GP surgery or changing your current GP surgery.

Find out about:

- How to register with a GP surgery
- How to change your GP surgery
- How to register with a GP surgery

Scan the QR below or search "find a GP" to get started.

NHS

You can register with us online or by using the NHS App

Register with a GP surgery

Everyone in England can register with a GP surgery or change their GP surgery for free. You can register with most surgeries online.

This page is about registering with a GP surgery or changing your current GP surgery.

Find out about:

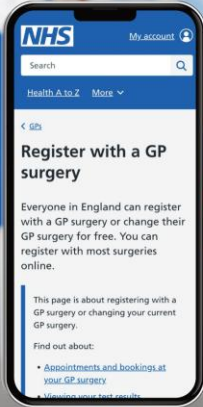
- How to register with a GP surgery
- How to change your GP surgery
- How to register with a GP surgery





You can register with a GP surgery online

It's easy to complete and you don't need to fill out a form in person. Scan the QR below or search "find a GP" to get started.



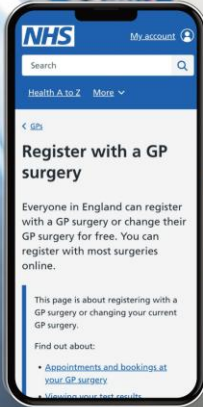
You can register with a GP surgery online

It's easy to complete and you don't need to fill out a form in person. Scan the QR below or search "find a GP" to get started.



You can register with a GP surgery online

It's easy to complete and you don't need to fill out a form in person. Scan the QR below or search "find a GP" to get started.



Display a poster:

- 1) Near Reception desk (so staff can signpost new patients to scan QR code on it)
- 2) In Front Door/Window (to help new patients when practice is shut)

Promotional Resources





You can register with a GP surgery online

It's easy to complete and you don't need to fill out a form in person. Scan the QR below or search "find a GP" to get started.



Promotional Resources



You can register with our GP surgery online

It's easy to complete and you don't need to fill out a form in person. Scan the QR below or search "find a GP" to get started.



Scan/Click for Editable Poster to add your QR code



You can register with our GP surgery online

You don't need proof of address or immigration status, ID or an NHS number to start registering with a GP. It's easy and will save everyone time.



Scan here to register

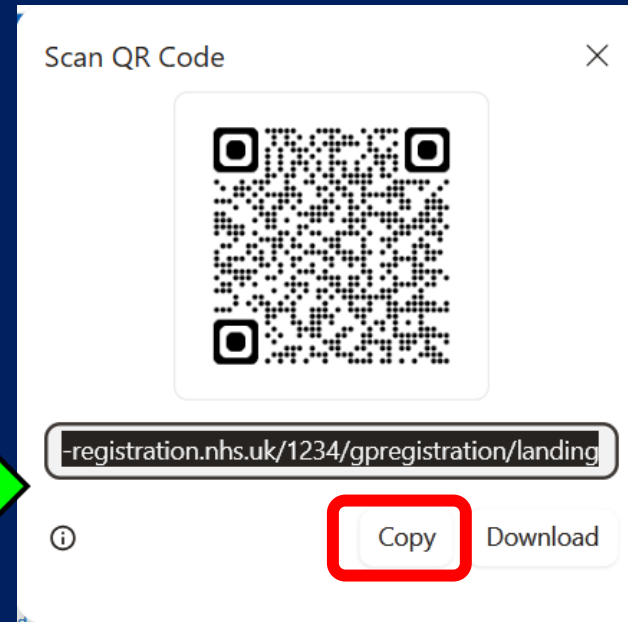
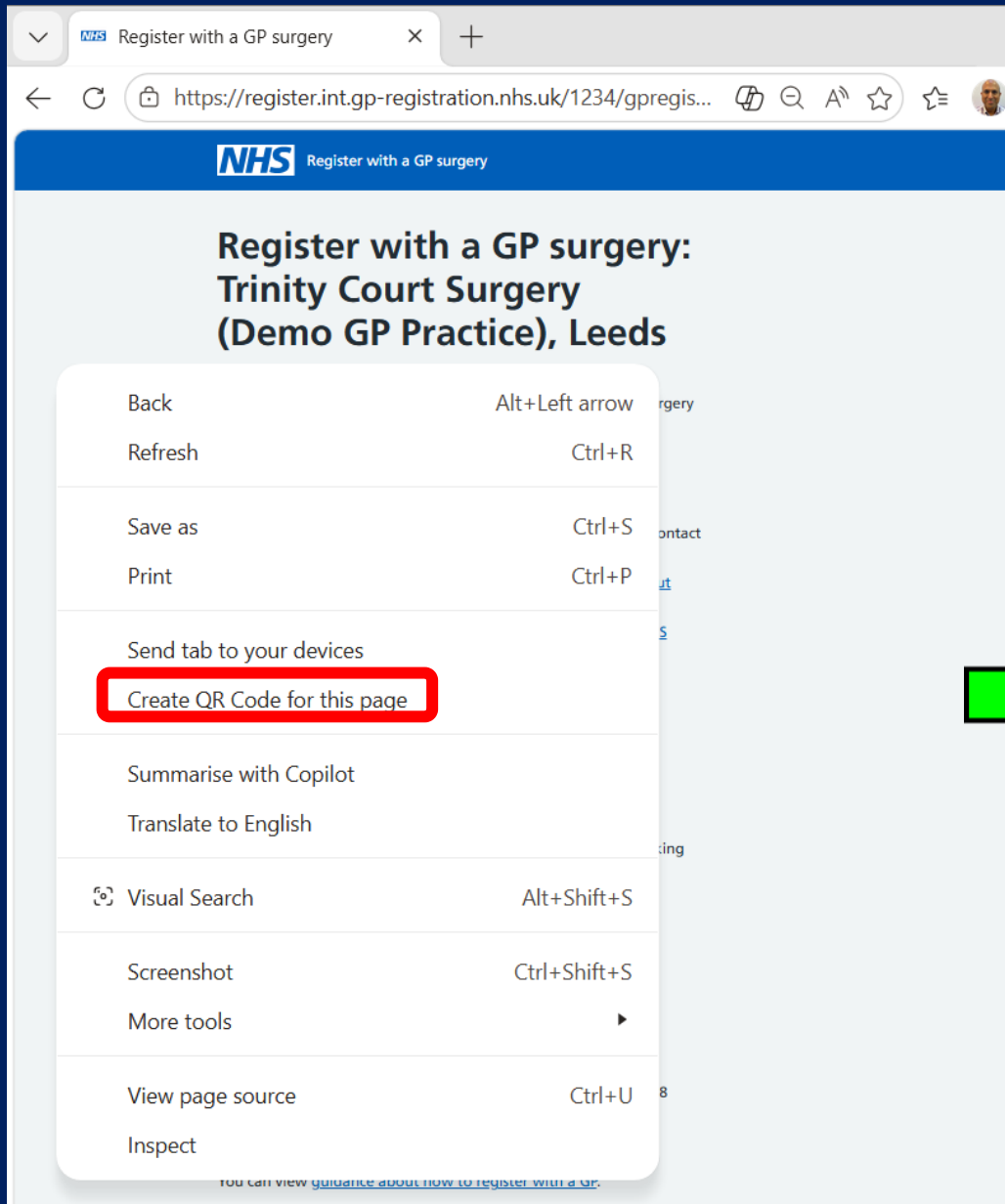


Paper forms are still available from reception if you need one



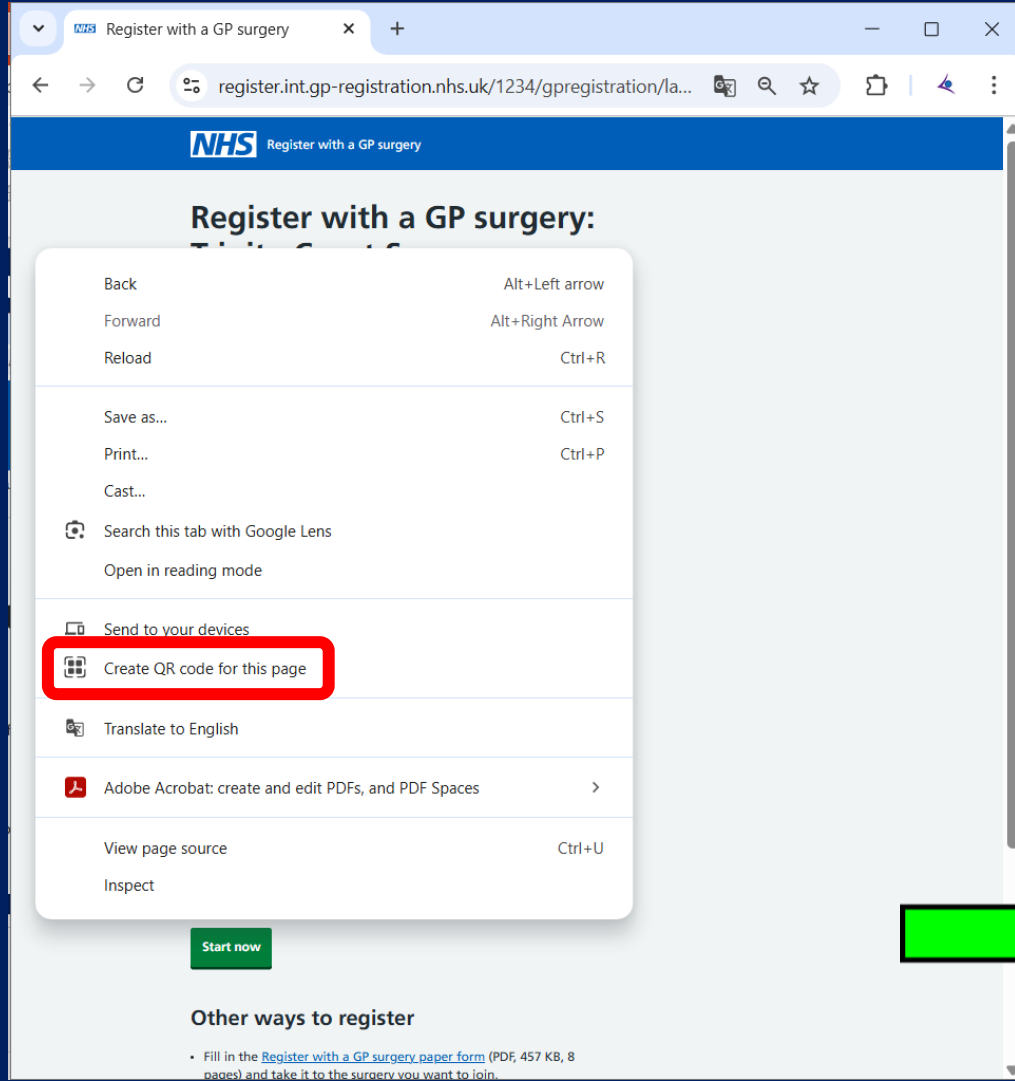
Scan/Click for Editable Previous Poster to add your QR code

Create QR code from Edge Browser



- Paste URL into Web browser
- Right Click on any white space on webpage
- Select 'Create QR Code for this page'
- Copy (& Paste)

Create QR code from Chrome Browser



- Paste URL into Web browser
- Right Click on any white space on webpage
- Select 'Create QR Code for this page'
- Copy (& Paste)
- 'Dinosaur' logo in centre NOT required for QR code to work
→ can replace with Practice logo etc.

Acton Health Centre

**ACTON HEALTH CENTRE
GP PRACTICE**
**We are now registering
New patients**

You can register
with our GP
surgery online

NHS



Horn Lane Surgery



ing Hours

Monday
— 1830

Tuesday
— 1830

Wednesday
— 1830

Thursday
— 1830

Friday
— 1830

Saturday
— 1830

NHS

You can register with a GP surgery online

It's easy to complete and you don't need to fill out a form in person. Scan the QR below or search "find a GP" to get started.

Register with a GP surgery

Scan the QR code below to register with a GP surgery online. You can also search for a GP surgery by name or location.

Visit www.nhs.uk for more information.

Hand Sanitising Zone
Please help to reduce the spread of infections

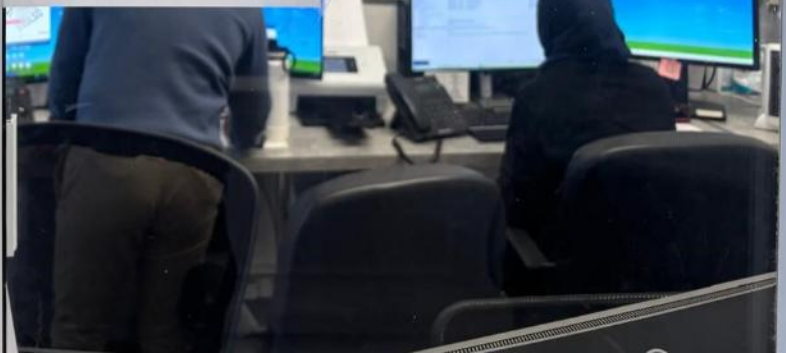
STOP STOP

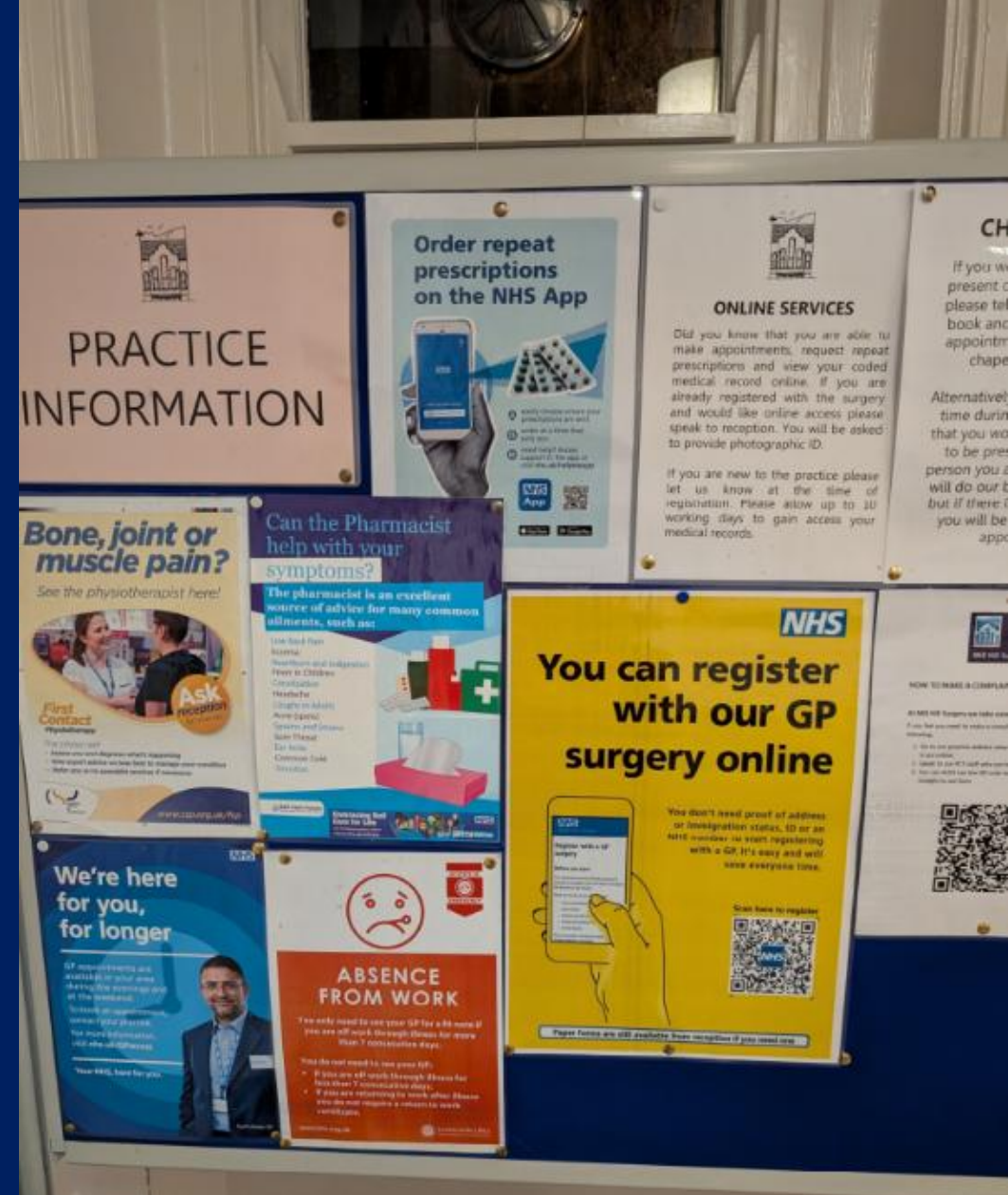
NHS

You can register with a GP surgery online

It's easy to complete and you don't need to fill out a form in person. Scan the QR below or search "find a GP" to get started.

Register with a GP surgery





Mill Hill Surgery

Eastmead Avenue Surgery



Hillview Surgery

NHS

You can register with our GP surgery online

You don't need proof of address or immigration status, ID or an NHS number to start registering with a GP. It's easy and will save everyone time.



Scan here to register



All paper forms are still available from reception if you need one.

Welcome to Hillview Surgery

Located in the heart of Perivale, the whole team at Hillview Surgery are dedicated to providing exceptional Healthcare in a friendly and caring setting.



For Surgery Website scan here ↑

NHS

You can register with us online

You don't need proof of address or immigration status, ID or an NHS Number to start registering with a GP surgery. It's Easy and will save everyone time.



← Scan here to register

Welcome to Hillview Surgery

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NHS

You can register with us online

You don't need proof of address or immigration status, ID or an NHS Number to start registering with a GP surgery. It's Easy and will save everyone time.



← Scan here to register

West End Surgery



Northfields Surgery



NHS

You can register with our GP surgery online

You don't need proof of address or immigration status. ID or an NHS number to start registering with a GP. It's easy and will save everyone time.

It's easy to register



Please ensure you still have a prescription if you need one

This poster is placed in a waiting room with blue chairs and a wooden floor. The background shows a hallway with more chairs and a door.



NHS

You can register with our GP surgery online

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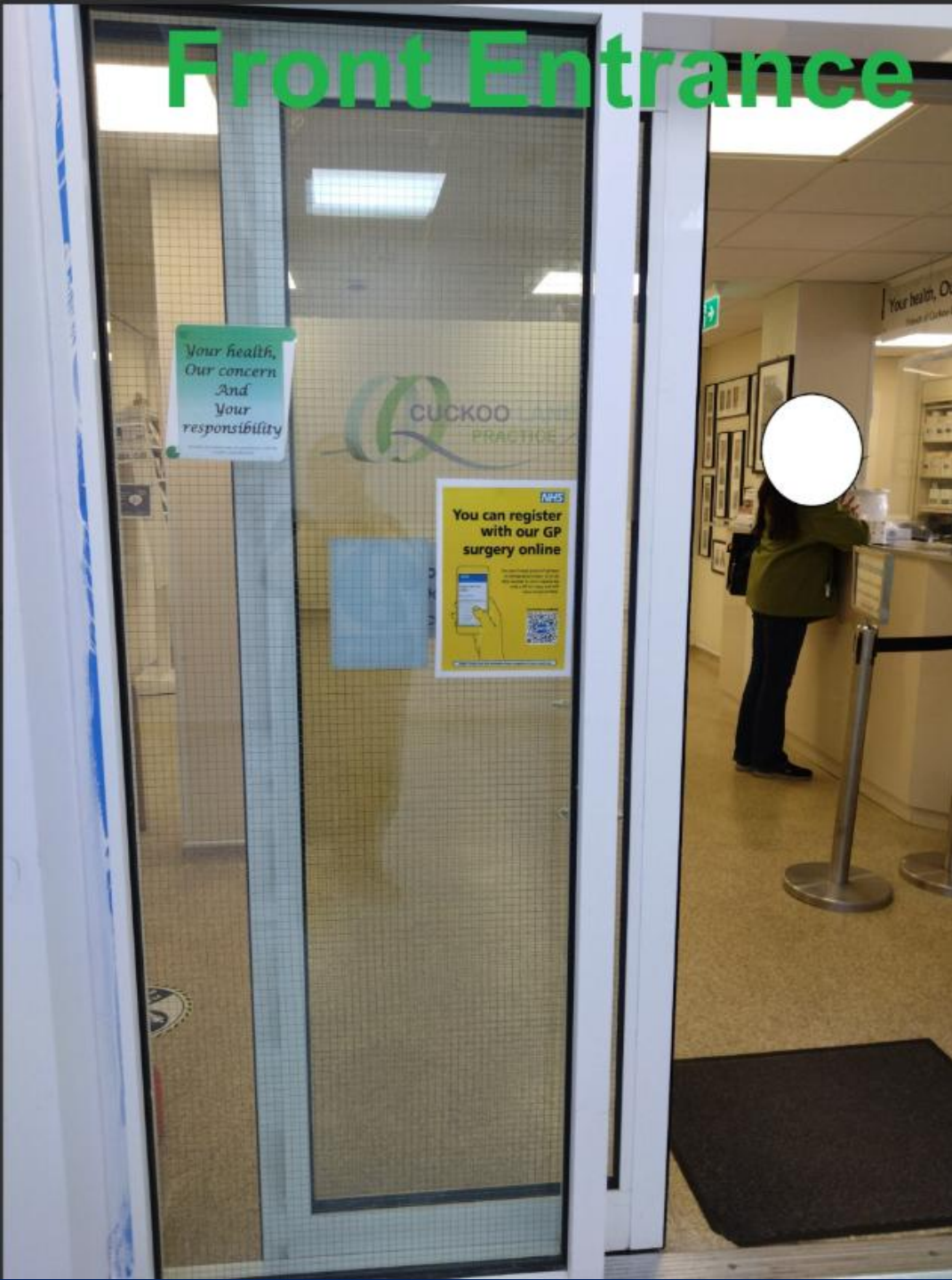
Scan here to register



Paper forms are still available from reception if you need one

This is a close-up of the poster, showing the text and QR code clearly against a plain white wall.

Front Entrance



Waiting room



Reception Desk

The Cuckoo Lane Surgery

Maternity Units

(e.g. London North West University NHS Trust)



Urgent Treatment Centres / A&E Departments / Outpatients / Ambulatory Care units

(e.g London North West University NHS Trust)



Register Office – Tower Hamlets, London



New baby?

You can register your child with a GP practice quickly and easily online, on the NHS App or in person at the GP practice.



Scan here to register
or visit nhs.uk/find-a-gp-online

MARRIAGE & CIVIL PARTNERSHIP



Register Office
– Wandsworth,
London





Register Office – Hackney, London





Register Office
– Camden, London

3

PRF1 'Paper' Registration Form – Print on Demand

Use only 'Paper' version of 'Register with a GP Surgery' form (PRF1) for patients who require a non-digital solution. Make sure using latest version released October 2025.


The 'paper' form includes a message on 1st page to promote registering online (see below).

You could always add additional local pages to the end of the paper PRF1 form if required.

Printing forms on demand (rather than keeping them ready) may help promote 'online/digital first'

Register online

It is quick and secure to register with a new GP surgery online. Check the website of the surgery you want to register with for a link for the 'Register to a GP surgery' service.



NHS England/Digital 'Paper' version (PRF1) of the online form helps practices with consistency when managing online or offline registration form completion. It replaces the GMS1 form.

Register with a GP surgery using a paper form

Version 1.1, October 2025

Complete the paper form to register with a GP.

Print and fill in the form and return it to the practice you want to register with.

You can also get a copy of this form from the practice.

If you would like to register with a GP online, visit [How to register with a GP surgery](#).

Download the paper form

Download the [Register with a GP surgery paper form](#) (PDF, 457 KB, 8 pages) and take it to the surgery you want to register with.

Version history

Version 1.1, October 2025 - Updates to questions related to:

- The Infected Blood Inquiry (IBI)
- Summary Care Record (SCR)

Version 1.0, 1 October 2024 – First version.

Replace any GMS1 form on practice website with PRF1 form link using either:

<https://gp-registration.nhs.uk/register-with-a-gp-surgery-paper-form>

Or directly: <https://gp-registration.nhs.uk/PRF1.pdf>

Create Bookmark/Shortcut to the last link for staff to use to 'print paper forms on demand'



NHS Profile Manager

[Manage profiles](#)

Manage profiles on the NHS website, including contact details and opening times

[Add profiles](#)

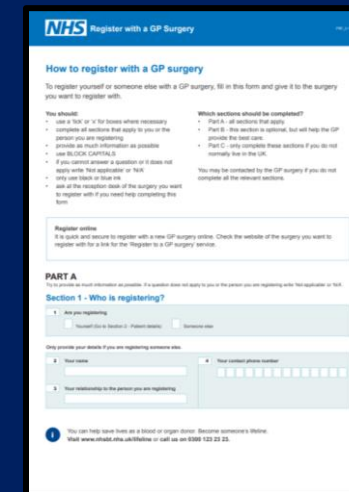
You need to request access from the NHS website service desk

[Manage the Register with a GP surgery service](#)

Manage the service which gives patients the option to register with your surgery online

PRF1 Paper form (PDF) can also be downloaded from 'Profile Manager'

<https://organisation.nhswebsite.nhs.uk/>






Download from Profile Manager

[Return to Manage your profile](#)

Your registered surgeries

Add practice

Registered surgery	Shared mailbox	Additional services	Unique URL	Patient Access	Details Link
	 k@nhs.net	Language interpretation Nominated pharmacy Tuberculosis screening	https://gp-registration.nhs.uk/ 	On	View Details

Download the paper form

Download a paper version of the digital service.

Patient registration form PDF, (249 KB), 8 pages

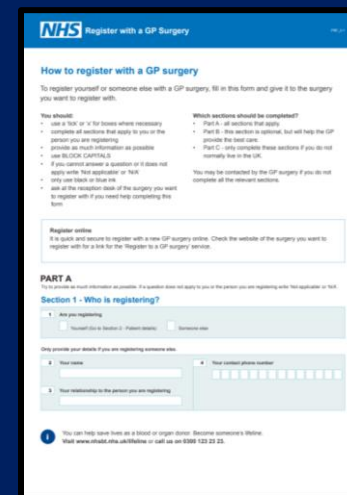
Help us improve the paper form by filling in [our survey on the Qualtrics website](#).

Support

For service support, email ssd.nationalservicedesk@nhs.net or call **0300 303 5035**. Support is available 24 hours a day, 7 days a week.

PRF1 Paper form (PDF) can also be downloaded from 'Profile Manager'

<https://organisation.nhswebsite.nhs.uk/>



Download from Profile Manager

Other Languages - 'Paper' Patient Questionnaires

- Digital Exclusion/Health Inequalities: Healthcare Guidance and Patient Questionnaires in different languages.
- Useful for patients who would struggle with English 'Register with a GP Surgery' paper form?

The screenshot shows the NHS England website with the following details:

- Page title: Meeting the initial health needs of vulnerable migrants – translated health guidance and patient questionnaire for newly arrived migrants in the UK
- Document first published: 20 February 2023
- Page updated: 24 April 2024
- Topic: Patient care, Primary care
- Publication type: Guidance
- Summary: The Bi-lingual patient health questionnaires have been developed for commissioners and GP practices to support this initial health assessment and management of newly registered vulnerable migrants, including people seeking asylum and those arriving under Government relocation schemes. There is also an English/blank version of the form so that it may be translated into different community languages where local needs require.
- Key points: There is an adult version of the form and a version for children (age 0-15 years) which can be completed by the parent/guardian. We envisage that competent 16 and 17-year-olds will be able to complete the adult form for themselves. To support the initial health assessment, two SNOMED codes have been released to record that the assessment for newly arrived migrants has been undertaken using the New Patient Questionnaire. These are:
 - 1874651000000105 | Initial health assessment using New Patient Questionnaire for newly arrived migrants in the United Kingdom (procedure)
 - 1874641000000107 | Initial health assessment using New Patient Questionnaire for newly arrived migrants in the United Kingdom declined (situation)Using the New Patient Questionnaire (or a locally-developed version), Health Care Practitioners should record on clinical systems, using the above SNOMED codes, whether the Initial Health Assessment has taken place or been declined.

English	Polski/Polish
New Patient Questionnaire for newly arrived migrants in the UK	Kwestionariusz pacjenta dla migrantów nowo przybyłych do Wielkiej Brytanii
Everyone has a right to register with a GP. You do not need proof of address, immigration status, ID or an NHS number to register with a GP.	Każdy ma prawo zarejestrować się u lekarza rodzinnego (ang. GP). Rejestracja u lekarza rodzinnego nie wymaga dokumentu potwierdzającego adres, określonego statusu imigracyjnego, dokumentu tożsamości ani numeru NHS.
This questionnaire is to collect information about your health so that the health professionals at your GP practice can understand what support, treatment and specialist services you may need in accordance with the confidentiality and data sharing policies of the National Health Service.	Celem tego kwestionariusza jest zebranie informacji na temat Państwa zdrowia, aby pracownicy służby zdrowia w przychodni lekarza rodzinnego (GP) wiedzieli, jakiego wsparcia, leczenia i usług specjalistycznych mogą potrzebować. dane te są traktowane zgodnie z polityką poufności i udostępniania danych obowiązującą w Państwowej Służbie Zdrowia (NHS).
Your GP will not disclose any information you provide for purposes other than your direct care unless you have consented (e.g. to support medical research); or they are required to do so by law (e.g. to protect other people from serious harm); or because there is an overriding public interest (e.g. you are suffering from a communicable disease). Further information about how your GP will use your information is available from your GP practice.	Lekarz rodzinny nie ujawni żadnych informacji pacjenta, dla celów innych niż bezpośrednia opieka, chyba że: pacjent wyraził na to zgodę (np. w celu wsparcia badań medycznych) lub lekarz będzie do tego zobowiązany przez prawo (np. w celu ochrony innych osób przed poważną krzywdą), lub ze względu na nadrzędny interes publiczny (np. pacjent cierpi na chorobę zakaźną). Dalsze informacje na temat sposobu, w jaki lekarz rodzinny będzie wykorzystywał przekazane dane, można uzyskać w przychodni lekarskiej.
Return your answers to your GP practice.	Odpowiedzi prosimy przekazać swojemu lekarzowi rodzinemu.
Section one: Personal details	Część pierwsza: dane osobowe
Full name:	Imię i nazwisko:
Address:	Adres:

<https://www.england.nhs.uk/publication/meeting-the-initial-health-needs-of-vulnerable-migrants-translated-health-guidance-and-patient-questionnaire-for-newly-arrived-migrants-in-the-uk>

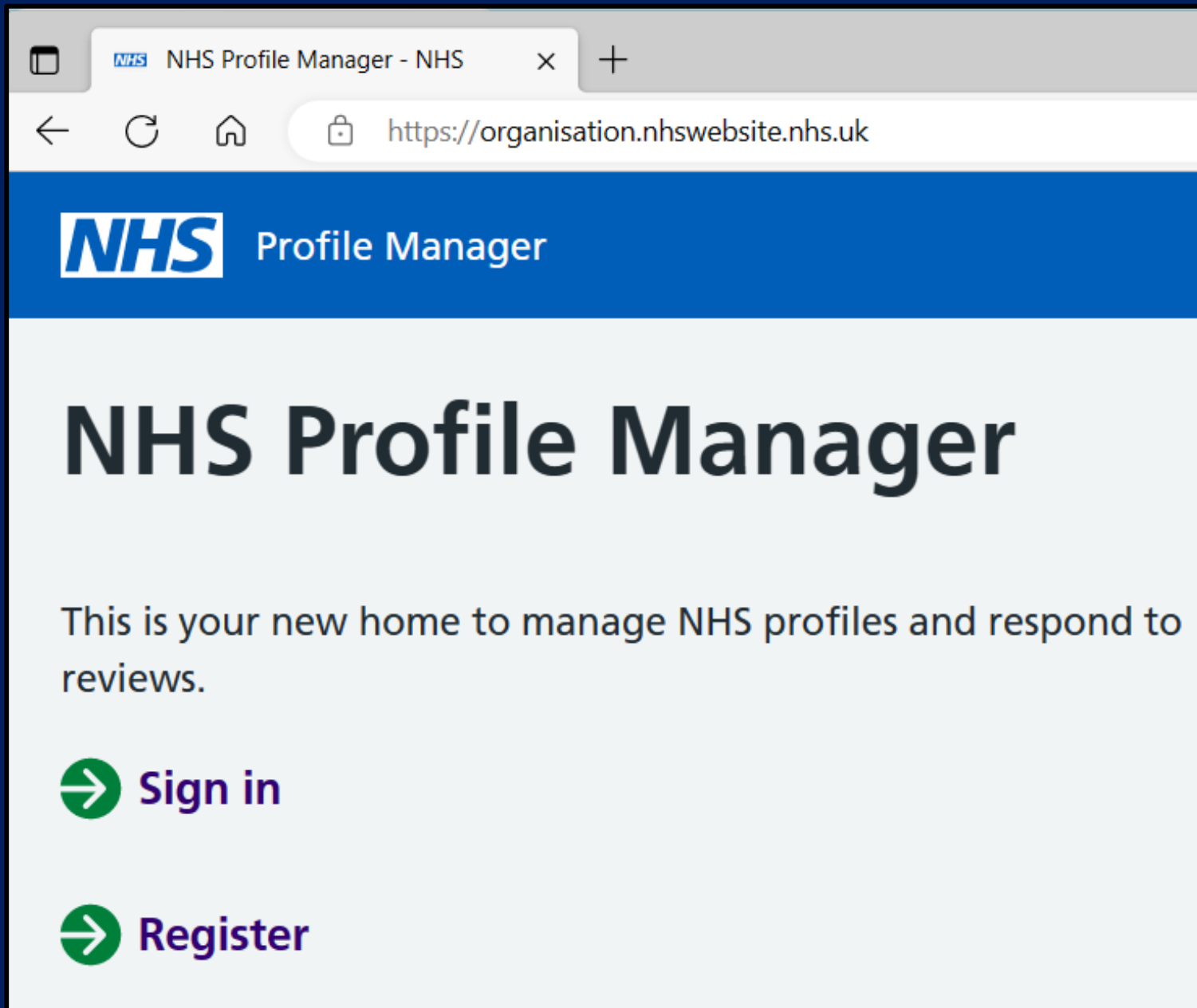
Consider setting up preset message links (to send to patients) for forms/guidance in different languages



Translated Questionnaires

4

NHS Profile Manager – Check Settings



For service support, email: ssd.nationalservicedesk@nhs.net or call 0300 303 5035.

Support is available 24 hours a day, 7 days a week.

<https://organisation.nhswebsite.nhs.uk/>



Profile Manager

NHS Profile Manager

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[Add profiles](#)

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Profile Manager

[Return to Manage your profile](#)

Your registered surgeries

Add practice

Registered surgery	Shared mailbox	Additional services	Unique URL	Patient Access	Details Link
	@nhs.net	Language interpretation Nominated pharmacy Tuberculosis screening	https://gp-registration.nhs.uk/	On	View Details

Download the paper form

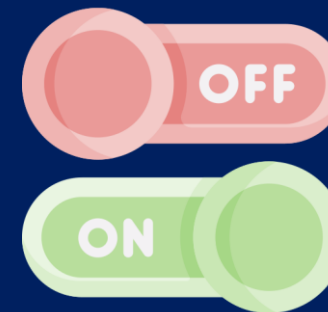
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[Patient registration form](#) PDF, (249 KB), 8 pages

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View Details

<https://organisation.nhswebsite.nhs.uk/>



Profile Manager

[< Go back](#)

Medical Centre

Shared mailbox [redacted]@nhs.net [Change](#)

Additional services
Language interpretation: Yes [Change](#)
Dispensing surgery: No
Registering students: No
Nominated pharmacy: Yes
Tuberculosis screening: Yes

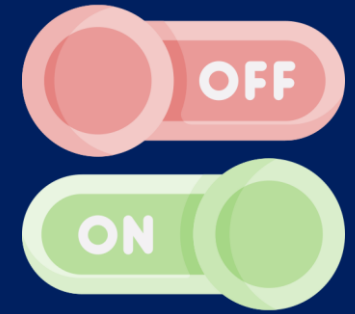
Patient access On [Change](#)

Automatically accept patients Yes [Change](#)

What do these settings do?

Patient access Change the way patients access your online registration service through Find a GP or the unique url on your website.

Automated patient registration Automated patient registration verifies a patient's identity and matches them to their NHS record in the Personal Demographic Service (PDS). The patient is then automatically registered with your surgery.



Patient Access → Change

<https://organisation.nhswebsite.nhs.uk/>



Profile Manager



Sign up to the Register with a GP surgery service

[< Go back](#)

Patient access

Turning 'Find a GP' on or off will take effect immediately.

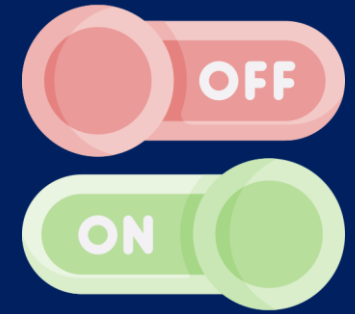
Turn off Find a GP
Your online registration service will not be visible on Find a GP

Turn off Find a GP and unique URL
Remember to remove the url from your website

or

Turn on Find a GP and unique URL

[Continue](#)



Ensure set to 'Turn on Find a GP and unique URL'

<https://organisation.nhswebsite.nhs.uk/>



Profile Manager

[< Go back](#)

Medical Centre

Shared mailbox [redacted]@nhs.net

[Change](#)

Additional services
Language interpretation: Yes
Dispensing surgery: No
Registering students: No
Nominated pharmacy: Yes
Tuberculosis screening: Yes

[Change](#)

Patient access On

[Change](#)

Automatically accept patients Yes

[Change](#)

What do these settings do?

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Change Additional Services/Questions

<https://organisation.nhswebsite.nhs.uk/>



Profile Manager



[← Go back](#)

Does your surgery offer a language interpretation service for patients?

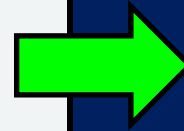
If your surgery offers language interpretation services for its patients then they will have the option to request this during their registration process.

Patients who register online with your surgery will only be offered this service if you choose yes.

Yes

No

Continue



a Language interpretation service

<https://organisation.nhswebsite.nhs.uk/>



Profile Manager



Sign up to the Register with a GP surgery service

[< Go back](#)

Are you a dispensing surgery?

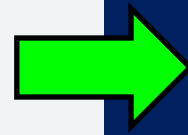
If you are a dispensing surgery you are able to dispense medicines or medical appliances direct to patients.

If you choose **yes**, patients who register online with your surgery will be asked to show they are eligible for this service.

Yes

No

[Continue](#)



b Dispensing Surgery

<https://organisation.nhswebsite.nhs.uk/>



Profile Manager

[← Go back](#)

Registering university students

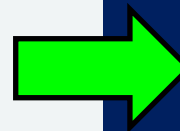
Only select 'Yes' if you register mostly university students at your surgery. The service will ask for extra information such as student ID number and address while studying.

Do you want to ask university students for extra information?

Yes

No

Continue



Registering university students

<https://organisation.nhswebsite.nhs.uk/>



Profile Manager



[< Go back](#)

Do you want to offer your patients the opportunity to nominate a pharmacy during their registration?

By offering this service to patients you will receive the details of their chosen pharmacy if they select one.

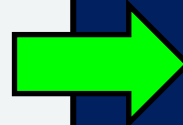
If a patient chooses to use this service then you should follow your surgery's process for handling a pharmacy nomination.

Patients who register online with your surgery will only be offered this service if you choose yes.

Yes

No

[Continue](#)



d Pharmacy Nomination

<https://organisation.nhswebsite.nhs.uk/>



Profile Manager

[< Go back](#)

Do you want to check if patients are eligible for tuberculosis (TB) screening?

We will identify patients that:

- are aged between 16-35
- have recently moved to the UK, or
- recently returned from overseas

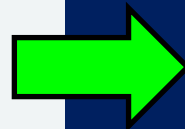
They will be asked if have they spent more than 6 months in a country where there was an increased risk of catching TB.

Patients who answer yes to this question will be flagged to you as 'Likely to be eligible for tuberculosis screening'.

Yes

No

[Continue](#)



TB screening

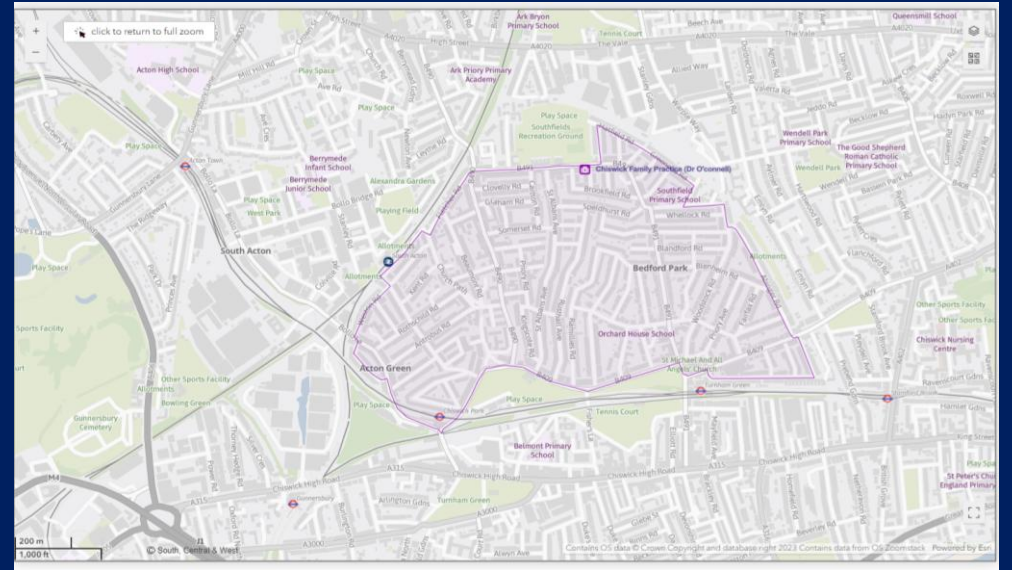
<https://organisation.nhswebsite.nhs.uk/>



Profile Manager

5 Check Catchment area

- 20% practices believed to have incorrectly drawn catchment areas



- Quickest initial test is to use NHS 'Find a GP' webpage using your **GP Practice postcode**

- If your GP practice is not shown at the top of list of possible practices, then there could be an issue.

<https://digital.nhs.uk/services/register-with-a-gp-surgery-service/get-help-using-the-service/catchment-area-questions>



Catchment Area
Questions

Amending Catchment area

GP Catchment Area Hub:

- <https://nhs-gp-catchment.scwcsu.nhs.uk/>
- Email: scwcsu.catchment.support@nhs.net
- Multiple staff can have access to 'view' catchment area, but only one staff member can have 'edit' rights
- User help guides available from 'Support hub' menu



Catchment Area Hub

- To access Catchment area hub, you must already be registered with Strategic Data Collection Service (SDCS):

<https://digital.nhs.uk/services/strategic-data-collection-service-sdcs>

Email: ssd.nationalservicedesk@nhs.net
(might change)



SDCS

A screenshot of the NHS GP Catchment Area Hub website. The page features a blue header with the NHS logo and navigation links for Home, Data Download Hub, Support Hub, and Login. The main content area has a large image of a building with the text 'Welcome to the NHS General Practice Catchment Hub' and 'Supporting the eDec collection.' Below this is a 'Login »' button. A section titled 'Additional Resources:' contains two cards: 'Data Download Hub' with a 'Data Download' button, and 'Access Support Hub' with an 'Access Support Hub' button and a note 'Last updated: 31 July 2025'. A breadcrumb trail at the bottom reads 'You are here: GP Catchments'. The footer includes copyright information and a link to the Privacy and Cookies Policy.

Catchment area preference - eDec

- For surgeries that are ‘**Not accepting out of area registrations**’,
 - Do not receive any patient applications outside their catchment area
 - Patients are re-directed to NHS ‘Find a GP’ to see a list of appropriate and accepting surgeries.
- For surgeries that ‘**Accept out of area registrations**’,
 - Patients see a warning that you might not accept the registration, but they can continue with submitting the registration form.
- If unsure of current catchment preference, find your surgery on ‘Find a GP’ by searching your surgery postcode. The status will either be
 - **Accepts out of area registrations** or
 - ‘Blank’ which indicates out of area registrations are not accepted.
- If you have updated your catchment area preference during the latest round of eDEC, it should be applied in time. However if you wish to change your catchment preference faster, please contact NHS UK Service Desk (nhswebsite.servicedesk@nhs.net).



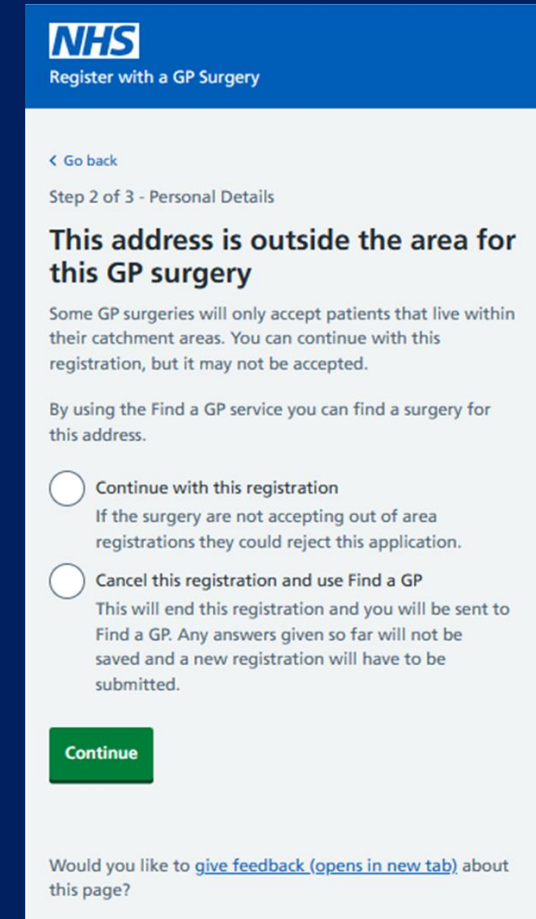
NHS
Register with a GP surgery

Health Centre is not accepting registrations from this address

Some GP surgeries will only accept patients that live within the area they cover.

Use the Find a GP service to look for a GP surgery that covers your postcode or is accepting out of area registrations.

[Find a GP](#)



NHS
Register with a GP Surgery

[Go back](#)

Step 2 of 3 - Personal Details

This address is outside the area for this GP surgery

Some GP surgeries will only accept patients that live within their catchment areas. You can continue with this registration, but it may not be accepted.

By using the Find a GP service you can find a surgery for this address.

Continue with this registration
If the surgery are not accepting out of area registrations they could reject this application.

Cancel this registration and use Find a GP
This will end this registration and you will be sent to Find a GP. Any answers given so far will not be saved and a new registration will have to be submitted.

[Continue](#)

Would you like to [give feedback \(opens in new tab\)](#) about this page?

- Useful for communicating with potential new patients
- SMS platform might not be able to send to unregistered patient's phone numbers, but still useful for existing patients (e.g. texting parents to inform them how to register their new baby)
- Short URL: Consider creating a Short URL version of your registration link which makes it shorter and easier to share. There are many websites (e.g. bitly.com) that can help do this for you and they often require you to 'paste' the normal registration link into their webpage to create a 'proxy' Short URL which redirects to the original URL.



6 Create SMS/Email/NHS App preset message templates

Dear <forename> <surname>, Please register with our practice using this link: https://gp-registration.nhs.uk/***** If you experience any difficulties, please contact our reception. Thanks for your interest, Regards <Practice Name>

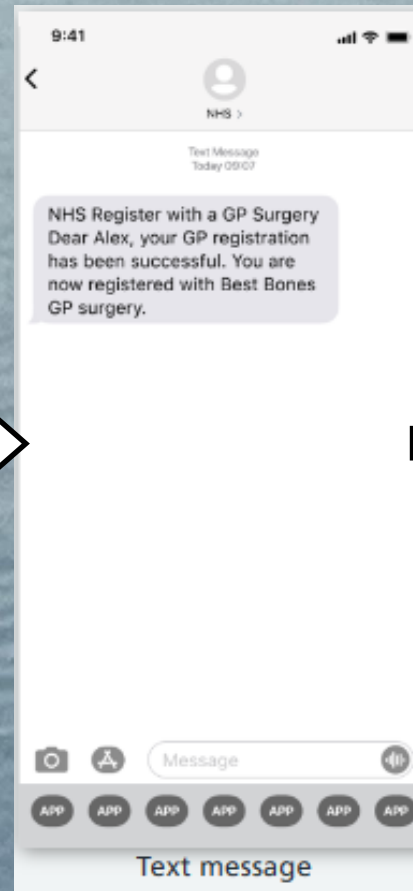
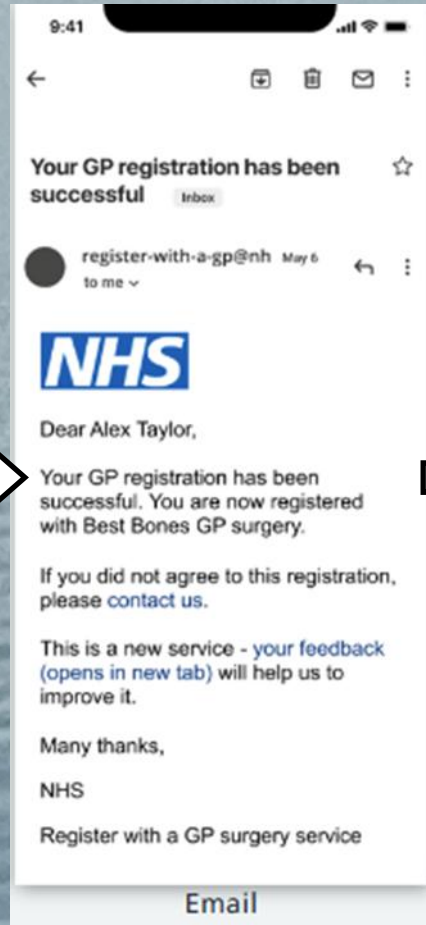
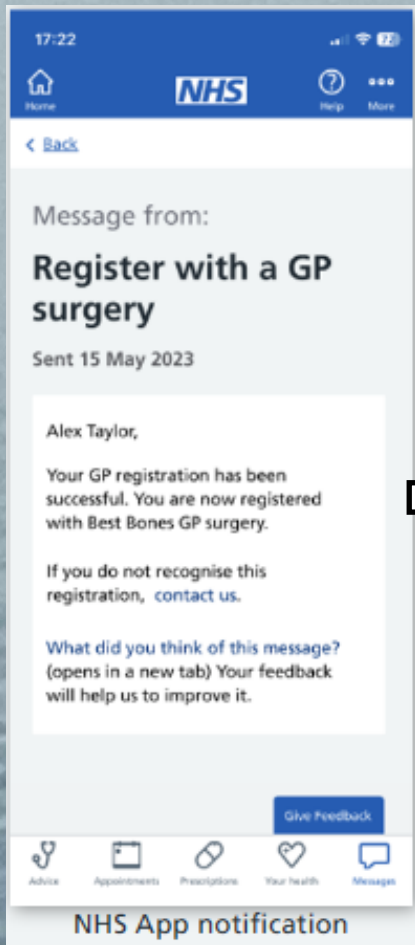
PATIENTS SHOULD CURRENTLY RECEIVE AUTOMATIC CONFIRMATION OF REGISTRATION VIA 'NHS NOTIFY' SERVICE:
 Dear <forename> <surname>, Your registration form has been processed and you are now registered with our practice. We encourage you to download the NHS App to enhance your patient experience at our practice. Regards <Practice Name>

Dear <forename> <surname>, Thank you for submitting your online registration form. Unfortunately we are unable to register you as you live outside our practice's catchment area. Please visit www.nhs.uk/service-search/find-a-gp to find an alternative practice. Thanks for your interest. Regards <Practice Name>

NHS Notify: Registration Message

- Automatic message sent to new patient when practice processes registration
- Attempts 1st NHS App message → then Email → SMS → Post

<https://digital.nhs.uk/services/register-with-a-gp-surgery-service/get-help-using-the-service/telling-patients-when-you-accept-their-registration>



Automatically activated for you when you enrol for the service



NHS Notify:
Registration
Message



7 Update Telephony System Message



8 Create 'Registrations' inbox subfolder & NHSmail rule

The screenshot shows the Outlook web interface with the 'Rules' configuration window open. The 'Email' settings category and the 'Rules' subcategory are highlighted. A rule named 'Registration Forms to process' is being configured. The rule has the following conditions and actions:

- Condition 1:** From: GP-REGISTRATION, Noreply (NHS DIGITAL) (with the email address noreply.gp-registration@nhs.net displayed below).
- Action 1:** Move to: Registrations
- Action 2:** Categorise: Registration

The 'Stop processing more rules' checkbox is checked, and the 'Run rule now' checkbox is unchecked. The 'Save' and 'Discard' buttons are visible at the bottom right of the window.

9 Update Practice Email Autoreply Message

Thank you for contacting **Wellington Health Centre**.

This is an automated response from a mailbox, which is checked at least once a day Monday – Friday (excluding bank holidays) between 08:00 and 18:30. It is not monitored outside of these times.

For any urgent queries, please contact our reception on **020 7111 2222** who will give advice.

If we are closed, please use **NHS 111** for an urgent problem that you think cannot wait.

For problems that you think might be life-threatening, please call 999.

IMPORTANT: For safety reasons, we **do not** accept emails to seek medical advice, send photos (unless with prior agreement), discuss problems or to request face-to-face or telephone/video consultations. Please use our online consultation service instead which you can access via the NHS App, the practice website or using this direct link: <https://yourpractice.consult.com/>. Alternatively please call reception if you unable to use it.

Repeat prescription request? Please allow at 2 working days for it to be processed. We can process requests even quicker if received via the NHS App rather than by email. Visit <https://www.yourpractice.nhs.uk/online-services/> to understand how to set this up. If sending requests via email, then please send your request to: prescription@nhs.net

Want your NHS number? Visit: www.nhs.uk/nhs-services/online-services/find-nhs-number/

Want access to your records? Follow the steps at: www.yourpractice.nhs.uk/online-services/

Want to register with the practice? Visit www.yourpractice.nhs.uk/ur

Kind Regards

Wellington Health Centre

Open Mon-Fri 8am to 6.30pm

t: 020 7111 2222

e: yourpractice@nhs.net

w: yourpractice.nhs.uk

10

Update Email Signatures (for relevant staff)

Kind Regards

Wellington Health Centre

Open Mon-Fri 8am to 6.30pm

t: 020 7111 2222

e: yourpractice@nhs.net

w: yourpractice.nhs.uk

Repeat prescription request? Please allow at 2 working days for it to be processed.

We can process requests even quicker if received via the NHS App rather than by email.

Visit <https://www.yourpractice.nhs.uk/online-services/> to understand how to set this up.

If sending requests via email, then please send your request to: prescription@nhs.net

Want an online consultation? Visit our practice website, NHS App or this direct link: <https://yourpractice.consult.com/>

Want your NHS number? Visit: www.nhs.uk/nhs-services/online-services/find-nhs-number/

Want access to your records? Follow the steps at: www.yourpractice.nhs.uk/online-services/

Want to register with the practice? Visit www.yourpractice.nhs.uk/url

Register with a GP Surgery Service

Structure of Optimise Webinar:

- A** Introduction & Data
- B** Increasing Digital Uptake
- C** Auto-registration
- D** Manage Patient Registrations
- E** Questions & Links



Intro Webinar (Jan 2025)



Optimise Webinar

Automating patient registrations using Robotic Process Automation (RPA)

80%

Registrations Automated



< 1minutes per reg



RPA Demo

The screenshot shows the NHS website for registering with a GP surgery. The page has a blue header with the NHS logo and the text "Register with a GP Surgery". The main heading is "Register with a GP surgery". Below this is a section titled "Before you start" which states: "The registration process will take around 15 minutes to complete. You will need to complete the process in one session. You do not need your NHS number, but it could make registration easier." It then lists information that may be asked for: "details of previous GP surgery" and "basic health and medical information". A green "Start now" button is visible. Further down, there is a section "Other ways to register" which mentions contacting a GP surgery or completing a GMS1 registration form, and a link to "guidance about how to register with a GP".



Automated Registrations

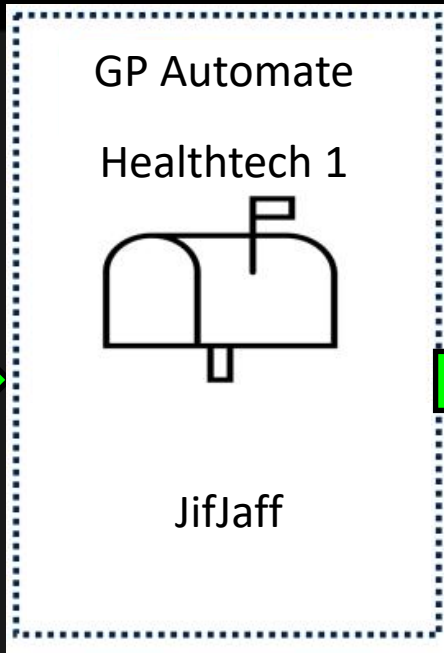


Demo of Automation: <https://youtu.be/rDlr5xDkaDc>

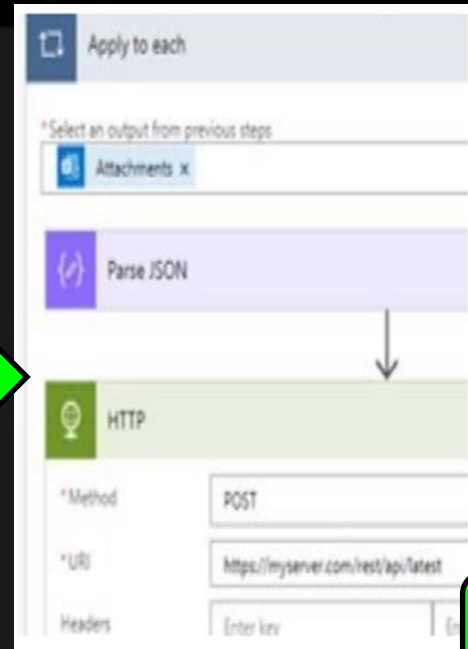
Automating patient registrations using Robotic Process Automation (RPA)



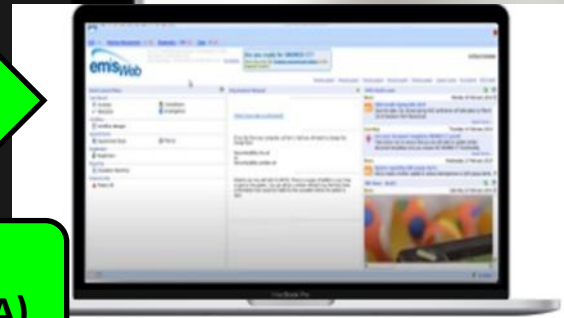
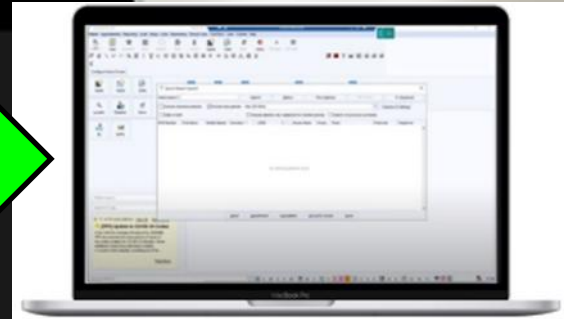
NHSE digital registration form completed by patient



The registration form is sent to the practices chosen RPA provider via the NHS MESH service.



RPA provider picks up the registration data and prepares the file to be to be automated.



Medicus (inbuilt RPA)

RPA provider's bot runs and automates data transfer into the practice's EMIS / SystemOne.

- RPA (Robotic Process Automation) is a technology that uses digital robots to emulate human actions interacting with digital systems
- 'Register with a GP Surgery' team have worked with RPA providers to develop interim RPA solutions for the NHSE registration form to further reduce practice admin workload



Automated Registrations



Auto-registration

<https://organisation.nhswebsite.nhs.uk/>



Scan/Click
to enable
**Auto-
registration
via Profile
Manager**

What is Auto-registration?

- New feature that **integrates** the 'Register with a GP surgery service' with clinical supplier systems.
- This means auto-registered patients have records automatically created in clinical systems (i.e. SystmOne & EMIS) without practice staff having to create them.
- It **will not** automate all new patient registrations right away.
- Only a specific cohort of registrations that meet the criteria will be automated.

Benefits:

- **Reduce the admin** to register new patients, freeing up practice staff time for other tasks (including reducing need to manually code information from registration forms).
- **Improve quality of patient data in PDS**

In July 2025, Auto-registration rolled out to all TPP SystmOne practices in England as an 'opt in' process.



TPP SystmOne
Demo Video

Incoming Task with Auto-registration

SystemOne GP: VIJAYADEVA, Shanker (Dr) (Clinical Practitioner Access Role) at Guru Nanak Medical Centre - Task List

Navigation menu: Patient, Appointments, Reporting, Audit, Setup, Links, Clinical Tools, Workflow, User, System, Help

Toolbars: Home, Search, Appts, Appts, Free Slot, Task, Sch Task, Discard, Details, Teleph..., Save, Next, Acute, Repeat, Repeat, Note, eConsu..., eConsu..., IM, More, More

Buttons: Create Breakdown, Settings, Refresh

All Tasks | Summary | VIJAYADEVA, Shanker (Dr)

- All Tasks
 - All Open Tasks (736)
 - Unassigned Tasks (14)
 - Assigned to Groups
 - Assigned to Teams (344)
 - Back Office (100)
 - Admin (16)
 - Automatic Registration (1)**
 - Data entered at previous GMS organisation
 - EDI Validation Error (2)
 - Electronic Referral Rejected (1)
 - GP Connect Update Record Message Re
 - GP2GP Transfer In (1)
 - GP2GP Transfer Out (3)
 - Merge Patient Records (1)
 - Miscellaneous (18)
 - Miscellaneous Task (1)
 - New Patient Record Check (3)
 - New organisation group membership app
 - New patient address (3)
 - Online Services - Linked Application Suc
 - Record Transferred Out (2)
 - Referral Discharged (15)
 - Take Action (1)
 - Nurses (3)
 - Out Of Hospitals Services (3)
 - Receptionists BMC (13)
 - Repeat Prescribing (34)

Updated	By	For	Patient	Task	Status
13 May 2025		Back Office	[Redacted] (Mrs)	Automatic Registration	Not Started

Tue 13 May 17:16 - Sent automatically by SystemOne
This patient has been automatically registered as a result of the GP registration service.
Action this task to view the registration document and add any additional coded information to the record.



Scan/Click to enable Auto-registration via Profile Manager



TPP SystemOne Demo Video

Right-click over Task to see options to Action/View Registration Document

Navigation menu: Patient, Appointments, Reporting, Audit, Setup, Links, Clinical Tools, Workflow, User, System, Help

Toolbar: Home, Search, Appts, Appts, Free Slot, Task, Sch Task, Discard, Details, Teleph..., Save, Next, Acute, Repeat, Repeat, Note, eConsu..., eConsu..., IM, More, More

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 - Repeat Prescribing (34)

Updated	By	For	Patient	Task	Status
13 May 2025		Back Office	[REDACTED] (Mrs)	Automatic Registration	Not Started

- View Registration Document
- Action
- Update
- Retrieve Patient
- Change Status >
- Assign >
- Set Flag >
- Print Task
- Create Rule...
- Table >

1 Task

Tue 13 May 17:16 - Sent automatically by SystemOne
This patient has been automatically registered as a result of
Action this task to view the registration document and add an



Scan/Click to enable Auto-registration via Profile Manager



TPP SystemOne Demo Video

Add a New Tasks Rule via Organisational Preferences to manage incoming 'Automatic Registration' tasks

SystemOne GP: VIJAYADEVA, Shanker (Dr) (Clinical Practitioner Access Role) at Guru Nanak Medical Centre - Task List

Organisation Preferences

task Search Clear

New Rule Amend Rule Delete Rule

- For each task not from 'Guru Nanak Medical Centre' Assign the task to team 'Back Office'
- For each task sent by 'North West London Medical Examiners' Assign the task to team 'Medical Examiners' and stop processing rules
- For each task with a type of 'Incoming Non-Coded CDA Message' Assign the task to team 'eConsult' and stop processing rules
- For each task with a type of 'Automatic Registration' Assign the task to team 'Back Office' and stop processing rules
- For each task with a type of 'GP Connect Update Record Message Received' Assign the task to team 'Back Office' and stop processing rules
- For each task with a type of 'Consultation Summary Document Received' Assign the task to team 'Scanner' and stop processing rules
- For each task with a type of 'SystemOne Letter' Assign the task to team 'Scanner' and stop processing rules
- For each task with a type of 'Scanned Image' Assign the task to team 'Scanner' and stop processing rules
- For each task with a type of 'SystemOne Hospital Letter' Assign the task to team 'Scanner' and stop processing rules
- For each task with a type of 'Non-SystemOne OOH contact' Assign the task to team 'Scanner' and stop processing rules
- For each task with a type of 'Hospital Correspondence' Assign the task to team 'Scanner' and stop processing rules
- For each task with a type of 'SystemOne OOH Contact' Assign the task to team 'Scanner' and stop processing rules
- For each task with a type of 'Pharmacy Emergency Medication Summary Document Received' Assign the task to team 'Scanner' and stop processing rules
- For each task with a type of 'Incoming Primary NHS 111 CDA Message' Assign the task to team 'Scanner' and stop processing rules
- For each task with a type of 'Incoming Copy NHS 111 CDA Message' Assign the task to team 'Scanner' and stop processing rules

62 Rules

Restore Defaults OK Cancel

Registration

- Health Visitor/School Nurse Nomination
- Tasks

Scanning

- Document Processing

Spine

Tasks

- General
- Receiving Tasks
- Rules

Sending Tasks

- Task Categories
- Task Statuses
- Task Flags

Urgent Care Reports/Discharges



Scan/Click to enable Auto-registration via Profile Manager



TPP SystemOne Demo Video

Assign tasks of 'Automatic Registration' type to a particular Team (or User group if not yet switched to Teams)

SystemOne GP: VIJAYADEVA, Shanker (Dr) (Clinical Practitioner Access Role) at Guru Nanak Medical Centre - Task List

Organisation Preferences

task Search Clear New Rule Amend Rule Delete Rule

For each task not from 'Guru Nanak Medical Centre' Assign the task to team 'Back Office'
For each task sent by 'North West London Medical' Assign the task to team 'Medical Examiners'

Task Rule

- New tasks from a user or organisation
- New tasks to a user
- New tasks to a group
- New tasks to a team
- New tasks of a particular type Automatic Registration
- New tasks from external users

Assign to a team Back Office Members

- Assign to a user group
- Assign to the sender (only applies to tasks from this organisation)
- Assign to the patient's usual GP (only applies to patient-related tasks)
- Change the flag of the task
- Start eWorkflow
- Do not process any further rules

Ok Cancel

Restore Defaults Ok Cancel

For each task with a type of 'Incoming Copy NHS 111 CDA Message' Assign the task to team 'Scanner' and stop processing rules

62 Rules



Scan/Click to enable Auto-registration via Profile Manager



TPP SystemOne Demo Video

Consider moving new Task rule into most optimal place in Task rules order

SystmOne GP: VIJAYADEVA, Shanker (Dr) (Clinical Practitioner Access Role) at Guru Nanak Medical Centre - Task List

Organisation Preferences

task Search Clear

New Rule Amend Rule Delete Rule

For each task not from 'Guru Nanak Medical Centre'	Assign the task to team 'Back Office'
For each task sent by 'North West London Medical Examiners'	Assign the task to team 'Medical Examiners' and stop processing rules
For each task with a type of 'Incoming Non-Coded CDA Message'	Assign the task to team 'eConsult' and stop processing rules
For each task with a type of 'Automatic Registration'	Assign the task to team 'Back Office' and stop processing rules
For each task with a type of 'GP Connect Update Record Message Received'	Assign the task to team 'Back Office' and stop processing rules
For each task with a type of 'Consultation Summary Document Received'	Assign the task to team 'Scanner' and stop processing rules
For each task with a type of 'SystmOne Letter'	Assign the task to team 'Scanner' and stop processing rules
For each task with a type of 'Scanned Image'	Assign the task to team 'Scanner' and stop processing rules
For each task with a type of 'SystmOne Hospital Letter'	Assign the task to team 'Scanner' and stop processing rules
For each task with a type of 'Non-SystmOne OOH contact'	Assign the task to team 'Scanner' and stop processing rules
For each task with a type of 'Hospital Correspondence'	Assign the task to team 'Scanner' and stop processing rules
For each task with a type of 'SystmOne OOH Contact'	Assign the task to team 'Scanner' and stop processing rules
For each task with a type of 'Pharmacy Emergency Medication Summary Document Received'	Assign the task to team 'Scanner' and stop processing rules
For each task with a type of 'Incoming Primary NHS 111 CDA Message'	Assign the task to team 'Scanner' and stop processing rules
For each task with a type of 'Incoming Copy NHS 111 CDA Message'	Assign the task to team 'Scanner' and stop processing rules

62 Rules

Restore Defaults **OK** Cancel

Navigation: Home, Search, Appts, Appts, Free Slot, Task, Sch Task, Discard, Details, Teleph..., Save, Next, Acute, Repeat, Repeat, Note, eConsu..., eConsu..., IM, More, More

Left Panel: All Tasks, Summary | VIJAYADEVA, Shanker (Dr)

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 - Repeat Prescribing (34)

Bottom: Search features, 13 476 1 4 481 350 193 0 0 0 0 0 0 0 0 15 0 5 69 14 0 1 0



Scan/Click to enable Auto-registration via Profile Manager



TPP SystmOne Demo Video

Which registrations qualify for Auto-registration?

Patients who will be auto-registered will:

- be **aged 18** and over
- have used **NHS account / NHS login** to apply to register with a practice
- live **in** the practice **catchment area**
- be **transferring from another practice in England**
- **not** have been **previously registered** with practice
- **not** have **sensitive markers**, **not** flagged for the **Special Allocations Scheme (SAS)** and **not** have **immediate removal code (RDI code)** on their PDS record

NHSE chose these criteria to ensure the patients have the highest level of identity verification.

Approx. **25%** of all registration submissions will be eligible for Auto-registration.

In the future, NHSE criteria for auto-registration **might expand**.
NHSE will let you know if and when this happens.



Scan/Click
to enable
Auto-
registration
via Profile
Manager



TPP SystemOne
Demo Video

Auto-registration: Enabling for TPP SystemOne

Increasing Digital uptake will maximise the benefits for practices from auto-registration for certain patient cohorts, which can reduce practices' admin workload.

Enable via Profile Manager

Currently only available for TPP SystemOne. EMIS practices can use Profile Manager to register interest in auto registration in readiness for when becomes available for EMIS



Auto-registration

The screenshot shows the NHS Profile Manager interface. At the top left is the NHS logo and 'Profile Manager'. At the top right is a 'Sign out' link. Below the header is the main title 'NHS Profile Manager'. There are three main content boxes: 'Manage profiles' (Manage profiles on the NHS website, including contact details and opening times), 'Add profiles' (You need to request access from the NHS website service desk), and 'Manage the Register with a GP surgery service' (Manage the service which gives patients the option to register with your surgery online). This third box is highlighted with a red border. A green arrow points from the bottom right of this box towards the footer. The footer contains links for 'NHS sites', 'NHS App', 'About us', 'Contact us', 'Profile editor login', 'Site map', 'Accessibility statement', 'Our policies', and 'Cookies', along with the copyright notice '© Crown copyright'.

[Return to Manage your profile](#)

Your registered surgeries

[Add practice](#)

Registered surgery	Shared mailbox	Additional services	Unique URL	Patient Access	Details Link
	@nhs.net	Language interpretation Nominated pharmacy Tuberculosis screening	https://gp-registration.nhs.uk/	On	View Details

Download the paper form

Download a paper version of the digital service.
[Patient registration form](#) PDF, (249 KB), 8 pages

Help us improve the paper form by filling in [our survey on the Qualtrics website](#).

Support

For service support, email ssd.nationalservicedesk@nhs.net or call [0300 303 5035](tel:03003035035). Support is available 24 hours a day, 7 days a week.

Enable Auto-registration

Select 'View Details'

<https://organisation.nhswebsite.nhs.uk/>



Profile Manager

[< Go back](#)

[Redacted] Medical Centre

Shared mailbox [Redacted]@nhs.net [Change](#)

Additional services
Language interpretation: Yes [Change](#)
Dispensing surgery: No
Registering students: No
Nominated pharmacy: Yes
Tuberculosis screening: Yes

Patient access On [Change](#)

Automatically accept patients Yes [Change](#)

What do these settings do?

Patient access Change the way patients access your online registration service through Find a GP or the unique url on your website.

Automated patient registration Automated patient registration verifies a patient's identity and matches them to their NHS record in the Personal Demographic Service (PDS). The patient is then automatically registered with your surgery.

Enable Auto-registration

Select 'Change' for Automatically accept patients

<https://organisation.nhswebsite.nhs.uk/>



Profile Manager



[← Go back](#)

Auto registration

Patient registration data can be automatically transferred directly to your clinical system. This will reduce the amount of time it takes you to register a patient.

Data will only be transferred for patients that:

- have been identified and matched to their NHS record
- are within your catchment area
- are aged 18 or over
- are transferring from another GP surgery in England
- do not have a sensitive marker on their record

Do you want auto registration?

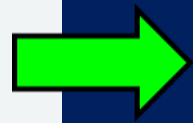


Yes



No

Continue



Enable Auto-registration

Select 'Yes' → then 'Continue'

<https://organisation.nhswebsite.nhs.uk/>



Profile Manager

Register with a GP Surgery Service

Structure of Optimise Webinar:

- A** Introduction & Data
- B** Increasing Digital Uptake
- C** Auto-registration
- D** Manage Patient Registrations
- E** Questions & Links



1 2

Manage Patient Registrations (In Pilot)



Digital

[Services](#) [Data](#) [Cyber](#) [Developer](#) [News](#) [About](#)

[NHS Digital](#) > [Services](#) > [Register with a GP surgery](#) > **Taking part in the Manage patient registrations pilot**

Manage patient registrations (MPR)

Manage patient registrations (MPR) is a new feature that helps reduce admin burden around processing registrations. Find out more about how it works.

Page contents

[Top of page](#)

[What Manage patient registrations does](#)

[Patient types](#)

[How to access the service](#)

[Approving or rejecting patients](#)

[Viewing approved or rejected registrations](#)

What Manage patient registrations does

Manage patient registrations (MPR) is a new service from NHS England.

The service is a portal that lets you:

- view incoming patient registrations
- review the information a patient gave in the online form
- approve or reject patients
- view details of patients you approved or rejected in the last 90 days

It will create a record for the patient in your clinical systems if you accept their registration.



**Manage
Patient
Registrations**

Manage Patient Registrations: Log in

Manage Patient Registrations

Use this to manage registration applications from patients that have had their identity verified.

For all other patient applications follow your usual registrations process.

NHS Log in with my Care Identity



Support

You can contact us by raising a Service Now ticket in NHS Profile Manager.



Manage
Patient
Registrations

Manage Patient Registrations: New Registrations

In the last 90 days

Patient registrations

Review new registration requests from patients who have had their identities confirmed and are matched to their health record.



Get help using the service

You can contact us by raising a Service Now ticket in  NHS Profile Manager.



Manage Patient Registrations: View patients

NHS Manage Patient Registrations

[Return to dashboard](#)

View patient details

View details of patient registration requests from the last 90 days.

Name ↕	Matched ↕	Age ↕	Catchment ↕	
Emily Thomas	Yes	58	Out of catchment	View details
Jeremy Santos	Yes	45	Out of catchment	View details
Michael Ibarra	Yes	71	Out of catchment	View details
Edwin Rodriguez	Yes	34	Yes	View details
Yolanda Johns	Yes	20	Out of catchment	View details
Reginald Alexander	Yes	20	Out of catchment	View details



Manage
Patient
Registrations

Manage Patient Registrations: Approving Patient

NHS Manage Patient Registrations

[← Back to patient registrations](#)

Jeremy Santos

NHS number
959 125 6450

Date of birth
5 November 1980

Sex

Postcode

Approve [Reject](#)

[+ Registration Information](#)



Manage
Patient
Registrations

Manage Patient Registrations: Approving Patient



Manage Patient Registrations

[← Back to patient registrations](#)

Approved

Jeremy Santos has been added to your patient list

Follow your surgery's guidance for managing newly registered patients.



Manage
Patient
Registrations

Manage Patient Registrations: Rejecting Patient

NHS Manage Patient Registrations

[< Return to new registrations](#)

Isabella Nguyen

NHS number
222 222 2222

Date of birth
25 March 2001

Sex
Female

Postcode

Approve **Reject**

[+ Registration Information](#)



Manage
Patient
Registrations

Manage Patient Registrations: Rejecting Patient

NHS Manage Patient Registrations

[< Go back to registration details](#)

Why are you rejecting Isabella Nguyen?

- Care needs would be better met by a practice nearer their home
- Not currently accepting patients
- Out of catchment
- Previous removal
- Other reasonable grounds

[Continue](#)



Manage Patient Registrations: Rejecting Patient



Manage Patient Registrations

[< Go back](#)

About the other reasonable grounds

Give a brief description of the reasonable grounds

Continue



Manage
Patient
Registrations

Manage Patient Registrations: Rejecting Patient



Manage Patient Registrations

[< Return to new registrations](#)

Rejected

Isabella Nguyen has not been added to your patient list

You should follow your surgery's guidance for rejecting patient registration applications.



Manage
Patient
Registrations

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Lastly an important step in the journey....

Encourage the practice team understand
the service by testing it themselves,
so they can promote it to patients!



Testimonials

Register with a GP Surgery Service

Structure of Optimise Webinar:

- A** Introduction & Data
- B** Increasing Digital Uptake
- C** Auto-registration
- D** Manage Patient Registrations
- E** Questions & Links



Useful Links

Need further support? Submit [Service Now](#) ticket



Register with a GP Surgery Service - Info		https://digital.nhs.uk/services/register-with-a-gp-surgery-service
Webinar Recordings		Optimise Webinar: https://nhsuk.short.gy/register/optimisewebinar Intro Webinar: https://youtu.be/NTFs82xE2QI (21st Jan 2025)
Performance Data		https://digital.nhs.uk/services/register-with-a-gp-surgery-service/performance-data
PRF1 Paper Form		https://gp-registration.nhs.uk/register-with-a-gp-surgery-paper-form
Find a GP		www.nhs.uk/service-search/find-a-gp
Profile Manager		https://organisation.nhswebsite.nhs.uk/
GP Catchment Hub		https://nhs-gp-catchment.scwcsu.nhs.uk/
SystemOne Auto-registration		https://nhsuk.short.gy/tpps1/autoregistration
Manage Patient Registrations		https://digital.nhs.uk/services/register-with-a-gp-surgery-service/about-manage-patient-registrations-feature https://manage-patient-registrations.gp-services.national.nhs.uk/
Demo Registration		https://register.int.gp-registration.nhs.uk/1234
NHS App Video Demo		https://nhsuk.short.gy/nhsapp/registergp
Roadmap		https://digital.nhs.uk/services/register-with-a-gp-surgery-service/benefits-and-features/roadmap

